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REPORT
OF THE
COUNTY COMMISSIONERS
COUNTY TREASURER
AND OTHER
OFFICERS OF CHESHIRE COUNTY
For the Year Ending December 31, 1980



Sentinel Printing Company
Keene, N.H.
1981

COUNTY OFFICERS

COMMISSIONERS

DAVID G. ADAMS	Westmoreland
WILLIAM F. LYNCH	Keene
HAROLD E. SAVAGE	Rindge

TREASURER

WARREN G. ALLEN	Spofford
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ATTORNEY

EDWARD J. O'BRIEN	Keene
MARTHA R. CROCKER, Assistant	Keene

SHERIFF

KENNETH N. LYSITT	Keene
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CLERK OF SUPERIOR COURT

STILLMAN D. ROGERS	Keene
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JUDGE OF PROBATE

PETER S. ESPIEFS	Keene
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REGISTER OF PROBATE

PHYLLIS J. PARKER	Keene
-------------------	-------

REGISTER OF DEEDS

EVELYN S. HUBAL	Keene
-----------------	-------

MEDICAL REFEREE

CHARLES E. SCHOFIELD	Keene
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ADMINISTRATOR AT

MAPLEWOOD HOME AND HOSPITAL

CHARLES R. WATERMAN	Westmoreland
KEVIN F. GORDON, Assistant	Westmoreland

DIRECTOR OF NURSING SERVICES

HARRIET C. WATERMAN	Westmoreland
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PHYSICIAN AT MAPLEWOOD HOSPITAL

WILLIAM H. TATEM, M.D.	Walpole
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MEMBERS OF CHESHIRE COUNTY DELEGATION

DIST. NO. 1

ALSTEAD, SURRY, WALPOLE, WESTMORELAND

ROBERT L. GALLOWAY	Walpole
JEFFREY G. MILLER	Walpole
ROBERT W. MOORE, JR.	Westmoreland

DIST. 2 — CHESTERFIELD

ROBERT C. CALLAHAN

DIST. 3 — HINSDALE, WINCHESTER

ELMER L. JOHNSON	Winchester
ELIZABETH R. LADD	Winchester
PATRICK L. O'CONNOR	Hinsdale

DIST. 4 — FITZWILLIAM, RICHMOND

JESSE F. DAVIS	Fitzwilliam
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DIST. 5 — SWANZEY

PETER POANESSA — MARGARET A. RAMSAY

DIST. 6 — TROY

WILLIAM R. MATSON

DIST. 7 — RINDGE

JEAN T. WHITE

DIST. 8 — JAFFREY

CLAYTON H. CRANE — FREDERICK T. ERNST

DIST. 9 — MARLBOROUGH, ROXBURY

IRVIN H. GORDON

DIST. 10 — DUBLIN, HARRISVILLE, NELSON

WILLIAM A. RILEY

DIST. 11 — GILSUM, MARLOW, STODDARD, SULLIVAN

DANIEL A. EATON

DIST. 12 — KEENE, WARD 1

MARGARET A. LYNCH — ZOE VRAKATITSIS

DIST. 13 — KEENE, WARD 2

FRANCIS A. DOSTILIO — PATRICIA T. RUSSELL

DIST. 14 — KEENE, WARD 3

ELMER H. CLOSE — NANCY J. PROCTOR

DIST. 15 — KEENE, WARD 4

ROBERT T. EISENGREIN — FLOYD A. KOHL

STUART V. NIMS

DIST. 16 — KEENE, WARD 5

NANCY E. BAYBUTT — ANDREA A. SCRANTON

CHESHIRE COUNTY CONVENTION

CHESHIRE COUNTY EXECUTIVE COMMITTEE MEETING

Cheshire County Courthouse, Keene, New Hampshire
January 4, 1980

Present: Representatives Moore, Lynch, Callahan, Ladd, Dostilio; County Commissioners Savage and Adams and County Treasurer Bill Allen.

The Chairman Pro-Tem, Robert Moore, called the meeting to order at 10:04 A.M. with a quorum present.

The purpose of the meeting was to authorize the Commissioners to borrow money in anticipation of taxes.

Rep. Dostilio moved that the Commissioners be authorized to borrow \$1,750,000.00 in anticipation of taxes for the year 1980. Motion seconded by Representative Ladd.

Following a brief discussion, a vote was taken and the Dostilio motion was passed unanimously.

Representative Matson arrived following the vote on the motion.

Meeting was adjourned at 10:12 A.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE

Cheshire County Courthouse
January 21, 1980

Present: Moore, Russell, Scranton, Lynch, Ladd, Dostilio; Commissioners Savage and Adams, and County Attorney O'Brien. Representative Callahan arrived late.

Chairman Russell called the meeting to order at 10:05 and declared a quorum present.

Representative Moore moved that the Executive Committee authorize payment of salary for the Special Prosecutor, approved by Chief Justice Dunfey, at the rate of \$100.00 per diem, not to exceed \$5,000.00 per year. Motion was seconded by Rep. Scranton.

Following a brief discussion, a vote was taken on the motion and it was passed unanimously.

Meeting was adjourned at 10:15 A.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE

Cheshire County Courthouse
9:30 A.M., January 31, 1980

The Executive Committee met at the Courthouse to hear budget recommendations from the following Social Agencies for funding to be included in the budget for 1980.

9:30 A.M. Cheshire Health and Social Services, Inc. was represented by Barbara Knicely and requested an appropriation of \$48,500.00, the same as last year.

10:00 A.M. Cheshire County Conservation District, represented by Sandra W. Swift, District Manager requested \$3,500.00 for 1980. Last year's appropriation was \$2,500.00. Increase due to inflation.

10:30 A.M. Cheshire County Extension Service, represented by John Ferguson, Director and Alma Goodnow and Sara Fabian from U.N.H., Durham gave the presentation. Sara Fabian explained a new program, ETNAP, which would cost \$2,000.00 for 1980 and, if accepted, would be \$7,200.00 each year following. Requested \$67,217.00 for 1980. Last year's request was \$61,614.00.

11:00 A.M. New Hope-New Horizons, represented by Gordon MacAllister requested \$45,000.00 for 1980, the same as last year.

11:30 A.M. Monadnock Health and Welfare, represented by Steve Knapp requested \$7,000.00 for 1980. Last year's appropriation was \$5,453.00.

The Committee met with Evelyn Hubal at 12:00 P.M. where she explained her request for an increase in her budget of \$13,500.00. This is needed to have a new, modern index system that will be rented yearly and improve the efficiency of her department and also protect the county from suits if the information requested from her department is in error.

The Executive Meeting adjourned at 12:20 P.M.

Present: Pat Russell, excused early; Bill Matson, Acting Chairman. Representatives Moore, Ladd, Dostilio, Scranton and Callahan.

CHESHIRE COUNTY EXECUTIVE COMMITTEE MEETING

March 3, 1980, Cheshire County Courthouse

Present: Representatives Russell, Moore, Lynch, Dostilio, Callahan, Galloway, Proctor, Matson; Commissioner Adams and Savage.

Chairman Russell declared a quorum present and called the meeting to order at 9:45 A.M. to act upon the four items on the agenda.

Representative Moore moved that the Executive Committee recommend to the Delegation that the Convention authorize the Commissioners to draw from the Federal Revenue Sharing Fund an amount not to exceed \$185,000 to be applied against the following budget line items:

Mutual Aid Salaries	\$100,000.00
Direct Aid	40,000.00
Board & Care of Children	45,000.00

Representative Callahan seconded the motion. Discussion followed.

Representative Matson asked Commissioner Adams to investigate and advise him as to what the amount remaining in this fund would be.

Representative Dostilio moved the question and a vote was taken on Rep. Moore's motion, which was passed unanimously.

The second item on the agenda was:

"To see what rate per mile will be paid deputy sheriffs, members of the convention and Commissioners for use of their private car on County business."

Chairman Russell recessed the meeting for ten minutes while information was secured on several questions dealing with this agenda item.

Following the reconvening of the Executive Committee meeting, Representative Moore moved that the Executive Committee recommend to the Delegation the payment of twenty cents a mile, for actual miles driven by Deputy Sheriff's for use of their private car on County business. Motion seconded by Representative Matson and passed unanimously.

Representative Proctor moved that the Executive Committee recommend that the mileage payment remain the same (twelve cents a mile) for the County Commissioners and members of the Convention. Motion seconded by Representative Lynch.

Discussion followed and the Proctor motion failed by unanimous vote.

Representative Matson moved that the Executive Committee recommend a payment of twenty cents a mile for the County Commissioners and the Delegation for the use of their personal automobile on County business. Motion was seconded by Rep. Galloway and passed unanimously.

Representative Matson suggested that it would be extremely helpful to the Delegation and the Executive Committee if the meeting place could be located where we have access to the New Hampshire Statutes.

The third item on the agenda was: "To see if the Convention will vote to demolish the old Nursing Home buildings."

Representative Moore moved that the Executive Committee recommend that the Convention vote to demolish the old Nursing Home Buildings. Motion seconded by Representative Callahan.

Following a lengthy discussion, a vote was taken on Moore's motion. Representatives Moore, Callahan and Galloway voted in favor of the Motion, and Representatives Matson, Proctor, Lynch and Dostilio voted against the motion. Motion failed.

Representative Callahan moved that the Executive Committee recommend to the Convention that we authorize the Commissioners to draw an amount from the Nursing Home Bond Fund to pay the complete cost to demolish the old Nursing Home facilities. Motion seconded by Representative Moore. Motion passed on a vote of 4-3. Rep. Moore, Galloway, Dostilio and Callahan voted in the affirmative. Rep. Matson, Proctor and Lynch voted against the motion.

Chairman Russell advised the Executive Committee that we will meet on Saturday, March 8, 1980, at 9:30 A.M. for budget review.

Representative Moore moved adjournment. Motion seconded by Lynch and passed unanimously.

Meeting adjourned at 11:45 A.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk

CHESHIRE COUNTY COURTHOUSE

March 5, 1980, Public Hearing

Chairman Scranton called the meeting to order at 7:00

P.M. and invited the public to address the proposed 1980 County budget.

Steve Knapp of the Monadnock Health & Welfare Council informed the Chairman and Delegation members present that the State of New Hampshire has a deficit of \$3½ million dollars in the Title XX program. This deficit will affect the survival of the Monadnock Health & Welfare Council after April 1, 1980. Mr. Knapp requested an opportunity to discuss this matter further with the Executive Committee of the Cheshire County Delegation and to receive a response to his letter to the Commissioners requesting additional funds. Representative Russell, Chairman of the Executive Committee, invited Mr. Knapp to speak to the Executive Committee on Saturday, March 8, 1980.

Barbara Knicely of Cheshire Health and Social Services, Inc. stated that she did not anticipate any cuts in funding.

There being no further comments from members of the public, Chairman Scranton closed the Public Hearing on the 1980 Cheshire County budget at 7:20 P.M.

Chairman Scranton then opened the Public Hearing on the following agenda articles:

1. To see if the Convention will authorize the Commissioners to draw from the Federal Revenue Sharing Fund an amount not to exceed \$185,000 to be applied against the following budget line items:

Mutual Aid Salaries	\$100,000
Direct Aid	40,000
Board and Care of Children	45,000

2. To see what rate per mile will be paid deputy sheriffs, members of the Convention and Commissioners for use of their private car on County business.

3. To see if the Convention will vote to demolish the old Nursing Home buildings.

4. To see if the Convention will vote to authorize the Commissioners to draw an amount from the Nursing Home Bond Fund to pay the complete cost to demolish the old Nursing Home facilities.

There were no comments from the public on Articles one and two.

ARTICLE 3: William Lynch of Keene spoke against the proposal to demolish all the old buildings at the County Farm. Mr. Lynch suggested that the old hospital building, "... which is a building of steel and concrete in fairly decent condition,"

be retained for some future use. Lynch suggested a facility for congregate housing as one possibility for this building. Congregate Housing would provide "an alternative for those people who do not need full nursing home care but who do need some help."

George Moylan of the Keene Housing Authority spoke in support of Mr. Lynch's recommendation. Mr. Moylan stated that there are people presently at Harper Acres who really do not belong completely on their own, but who also do not need full nursing home care. He pointed out that the cost of nursing home care is much more expensive than that provided by congregate housing.

Barbara Knicely stated that her agency comes in contact with many people who could use a congregate housing facility.

Steve Knapp also spoke in support of this recommendation.

ARTICLE 4: No comments from the public.

There being no further business on the Agenda, Representative Scranton closed the Public Hearing at 7:30 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Delegation

CHESHIRE COUNTY DELEGATION

March 5, 1980, Cheshire County Courthouse

Present: Representatives Miller, Moore, Callahan, Davis, Ramsay, Matson, Gordon, Riley, Lynch, Russell, Dostilio, Proctor, Eisengrein, Nims, Scranton and Baybutt; Rep. Vrakatitsis excused because of illness; Commissioners Adams and Barrett; Member of the press.

Chairman Scranton called the meeting to order at 7:40 P.M. with a quorum of sixteen members present.

The purpose of the Convention was to act upon the following agenda:

1. To see if the Convention will authorize the Commissioners to draw from the Federal Revenue Sharing Fund an amount not to exceed \$185,000 to be applied against the following budget line items:

Mutual Aid Salaries	\$100,000
Direct Aid	40,000
Board and Care of Children	45,000

2. To see what rate per mile will be paid deputy sheriffs, members of the Convention and Commissioners for use of their private car on County business.

3. To see if the Convention will vote to demolish the old Nursing Home buildings.

4. To see if the Convention will vote to authorize the Commissioners to draw an amount from the Nursing Home Bond Fund to pay the complete cost to demolish the old Nursing Home facilities.

ARTICLE 1: Rep. Russell moved acceptance of the Executive Committee's recommendation that the Convention authorize the Commissioners to draw from the Federal Revenue Sharing Fund an amount not to exceed \$185,000 to be applied against the following budget line items:

Mutual Aid Salaries	\$100,000
Direct Aid	40,000
Board and Care of Children	45,000

Motion seconded by Rep. Moore and passed unanimously on a roll call vote.

ARTICLE 2: Rep. Nims moved that the question of Article 2 be divided into one portion relative to the members of the Convention and a second portion relative to the Deputy Sheriffs and the County Commissioners. Rep. Riley seconded the motion.

Discussion followed.

Rep. Callahan moved that the motion be amended to read that Article 2 be divided into three (3) parts: The Deputy Sheriffs; the County Commissioners; members of the Delegation. Motion to Amend seconded by Rep. Nims, and passed unanimously on a voice vote.

The original motion, as amended, was passed unanimously.

ARTICLE 2 — Section A: Rep. Dostilio moved that the mileage payment to the Deputy Sheriffs be 25¢ a mile for the use of their personal car on County business.

Motion seconded by Rep. Nims and passed unanimously.

ARTICLE 2 — Section B: Rep. Russell moved that the County Commissioners be paid 20¢ a mile for the use of their personal car on County business. Motion seconded by Rep. Moore and passed unanimously.

ARTICLE 2 — Section C: Rep. Russell moved that the

County Delegation be paid 18½¢ a mile for the use of their personal car on County business. Rep. Nims seconded the motion.

Rep. Dostilio moved to amend the motion to read 18¢ per mile. Motion to amend was seconded by Rep. Baybutt and passed on a vote of 14-1 with Rep. Nims voting in the opposition.

The original motion, as amended, passed unanimously.

ARTICLE 3: Rep. Nims moved that action on Article three be indefinitely postponed. Rep. Matson seconded the motion.

A motion to indefinitely postpone is not debatable. The motion was defeated 9-7 on a roll call vote. Rep. Matson, Gordon, Lynch, Russell, Dostilio, Proctor and Nims voted in the affirmative. Representatives Miller, Moore, Callahan, Davis, Ramsay, Riley, Eisengrein, Scranton and Baybutt voted in opposition.

Rep. Moore moved that the Convention vote to demolish the old nursing home buildings. Motion seconded by Rep. Baybutt.

A lengthy discussion followed.

Rep. Callahan moved that the original motion be amended to authorize the Commissioners to have some contractors go up and look at the buildings in question and report back to the full Delegation at a meeting to be held in Westmoreland, at which time the Delegation will tour the facilities in question.

Motion to amend seconded by Rep. Baybutt. Discussion followed and the amendment passed on a 13-2 vote.

Representative Moore's motion, as amended, was passed on a voice vote. Representative Nims voted in opposition.

ARTICLE 4: Representative Russell moved that action be postponed on Article 4 until we again take up Article 3. Motion seconded by Rep. Moore and passed unanimously.

Rep. Proctor moved adjournment. Motion was seconded by Rep. Ramsay and passed unanimously.

Meeting adjourned at 8:48 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Delegation

CHESHIRE COUNTY EXECUTIVE
COMMITTEE MEETING
Cheshire County Courthouse
March 8, 1980

Present: Representatives Matson, Proctor, Callahan, Scranton, Russell, Lynch, Moore, Ladd; Commissioners Savage, Adams and Barrett.

Chairman Russell called the meeting to order at 9:42 A.M. The purpose of the meeting was to review the 1980 County Budget and make recommendations.

County Attorney O'Brien was present to explain his budget request. It was his recommendation that the Delegation seriously consider employing a full-time County Attorney in the near future. He noted that we should be considering a salary of \$28,000 and the additional cost of secretarial and office expenses.

Attorney O'Brien advised the Executive Committee that the \$1½ million dollar suit brought by Gordon Davis of Troy will also have a budgetary impact on the County of approximately \$5,000.

The Clerk informed the Executive Committee of a typographical mistake on the minutes of January 21, 1980. The salary for the Special Prosecutor was authorized at the rate of \$200.00 per diem, and not \$100 per diem as printed in the minutes of January 21, 1980. The original minutes will be noted accordingly.

The Register of Deeds, Evelyn Hubal, explained her budget request to the Executive Committee.

Sheriff Lysitt spoke of his budget request.

The Superior Court budget request was addressed by Stillman Rogers, who provided the Executive Committee with a written explanation for his budget. Mr. Rogers will provide this same information to the Delegation. Chairman Russell complimented Mr. Rogers on his extremely informative presentation and noted that Mr. Rogers had provided all of the information requested by the Delegation in 1979.

Mimi Barber spoke of her budget request for Public Welfare. She noted that Old Age Assistance, Aid to Permanently and Totally Disabled and Board and Care of Children are mandatory programs over which we have no control and the increases in these accounts is anticipated to be quite high this year. Ms. Barber also pointed out the fact that the County had the benefit of \$940,000 worth of the Emer-

gency Fuel Program this year, which helped over 1,600 residents of Cheshire County, specifically the elderly and the handicapped. We do not anticipate the same amount of assistance next year. There will also be an impact on the County by the increase in the gross income ceiling which goes into effect May 1, 1980.

Robert Eisengrein, President of the Monadnock Health and Welfare Board spoke on behalf of the Monadnock Health and Welfare Council and their request for \$17,000. The Council is in a crisis situation with the loss of Title XX monies as of April 1, 1980. A joint committee of representatives from the City of Keene, the County Delegation, the United Way and the Council have met and will meet in the future to explore all possibilities for the continuation of the work of the Council.

Chairman Russell was presented with a letter from Richard Champagne, Superintendent of Schools, in support of the work performed by the Monadnock Health and Welfare Council.

Steve Knapp, the Director of the Council spoke of the work done by the Council and presented the Executive Committee with a Fact Sheet of information, as well as a budget.

Representative Lynch informed the Executive Committee of the work being done by a study group initiated by the M.H.&W. Council to review the present health care delivery system in the county and to make a recommendation of the best possible care and system for the residents of Cheshire County. Rep. Lynch requested permission for Al Merrifield, Chairman of the sub-committee responsible for gathering, analyzing and reporting on the data available from the various agencies in the county, to speak on the progress of this committee's work. Permission was granted and Mr. Merrifield reported to the Executive Committee on the progress of this committee. The goal of the Committee is to develop a comprehensive health delivery system for the citizens of our County. The best workable model will be presented to the Board in May.

Patrick MacQueen, City Manager of Keene, spoke briefly to the Executive Committee on Keene's participation in the support of the Council. He noted that City Officials may be hesitant on expanding this support any further because of the fact that the Council serves the whole County and not just the City of Keene. He did note, however, that the Council has served the City of Keene very well.

Nancy Baybutt, a member of the Cheshire County Delegation

tion and of the Monadnock Health and Welfare board spoke in favor of the increased funding for the Monadnock Health and Welfare Council. She cited the work done by the Council in the past and proposed that there is an even greater need for their continuation in the future.

Chairman Russell thanked those who testified on behalf of the Council's request.

Russ Waterman and Kevin Gordon reviewed the budget requests from Maplewood and the County Farm. Mr. Waterman provided the Executive Committee with a salary and positional breakdown for all of his employees and a comparative study of the salary scale of Cheshire Hospital.

There was a lengthy review of this section of the budget and Mr. Waterman responded to questions asked by the Executive Committee.

Commissioner Savage presented the budget request for the Register of Probate (4130) in the absence of Mrs. Parker. He noted that Acct. No. 4130.97 New Equipment should be increased to \$1,120.00 for the purchase of a new adding machine. The fifteen year old adding machine recently broke down and the Register was required to purchase a new one. This will increase the total budget request to \$18,360.00, instead of the printed \$18,200.00.

Commissioners Savage, Barrett and Adams reviewed the 1980 budget as recommended by them. Mr. Savage noted that there were some corrections made to the budget. On page one, Account No. 4000, Taxes — City and Towns, the figure recommended by the Commissioners should read \$1,598,054. On page two, Acct. dealing with the expense for Commissioner's Office as recommended by the Commissioners should be corrected to \$394,927.00. The Account dealing with the Superior Court (page one) as recommended by the Commissioners should be corrected to \$254,259.00 and the total on that page, as recommended by the Commissioners, should read \$2,241,629.00. On page three, Acct. No. 4100.11, the total recommended by the Commissioners should read \$12,534.00 and the corrected total for that page, as recommended by the Commissioners, should read \$394,927.00. On page 11, Acct. No. 4180.46, should be corrected to read \$1,200.00 as recommended by the Commissioners, and the corrected total should read \$254,289.00.

Representative Moore questioned the appropriation for electricity and fuel. Moore noted that these costs are rising rapidly and suggested the possibility of setting up a contingency fund in the event that the Commissioners

underestimated the cost for next year.

Representative Matson suggested that the Surplus Fund could be used as a Contingency Fund in this event. There was a consensus supporting this suggestion.

Commissioners Savage and Barrett excused themselves after presenting their budget proposals.

Representative Callahan presented the budget proposal for Mutual Aid. He noted that his department is now required to pay 34% of an employee's salary into the retirement fund. There was a brief discussion on this problem and Rep. Callahan was requested to investigate this situation and report back to the Executive Committee.

Representative Callahan advised the Committee of the growing cost of two-way radio repairs. His department, as well as the police, high and fire departments in all the towns in the County, as well as the City of Keene, are paying \$35.00 per vehicle for service. The City of Keene spent \$10,000 last year on radio repairs.

Mr. Callahan suggested that his department could assume maintenance repair and cut the cost by 50%. Mutual Aid has an opportunity to secure a supply of parts and testing equipment at a reasonable price from a gentleman who is retiring from the business.

After a lengthy discussion as to the original funding for this project, Chairman Russell instructed Rep. Callahan to prepare a recommendation and a cost figure for the Delegation Meeting.

Representative Callahan raised a question of legality on Acct. No. 4180 Superior Court (page 11). He noted that the Delegation approved a total budget of \$139,155.52 for this department. The actual total, however, was \$203,115.31, which was paid by the Commissioners to the Superior Court account. Representative Callahan questioned whether this could legally be accomplished without a vote of the Delegation. This item will be looked into further.

There was a general discussion concerning the large amounts of surplus that accrues each year. It was noted that a great deal of the surplus from this year's budget was the result of the fact that we had the benefit of the interest from the investment of the Courthouse building monies. It was also noted that although all of the necessary positions at Maplewood are funded, they are not necessarily filled, and this money also goes into the Surplus fund. It was further suggested that the anticipated income is greatly underestimated.

The Executive Committee again reviewed the budget and made their recommendations.

Taking into account the corrections noted by the Commissioners earlier in their Amended Budget presentation, the 1980 Budget Recommended by the Executive Committee agrees with the 1980 Budget Recommended by County Commissioners in all areas with the exception of the following:

Page 2 — Fire Mutual Aid: Rep. Callahan noted that the Fire Mutual Aid Budget Request for 1980 should read \$151,583.76. The recommendation by the Executive Committee on this item is therefore in disagreement with that recommended by the County Commissioners. The Executive Committee recommendation will read \$151,583.76.

Page 2 — Cheshire County Extension Service: Representative Moore moved that the Executive Committee recommend that the ETNAP program, which would cost the County \$2,000 this year and \$7,000 next year, not be funded. Motion seconded by Representative Scranton and passed unanimously. The 1980 Budget Recommended by Executive Committee for Cheshire County Extension Service is, therefore, \$65,317.00.

Page 3 — Account No. 4100.03 Salary — Coordinator. The Commissioners again did not recommend the funding of this position.

Representative Lynch moved that the figure of \$15,000 be recommended for Acct. No. 4100.03 for the salary of a County Coordinator. Motion seconded by Representative Matson.

A brief discussion took place. Representative Lynch stated her opinion that if the Executive Committee and the Delegation believe this is a desirable benefit for the County, they should at least stand behind their belief with an allocation. A vote was taken on the motion and it was passed by majority vote. Representatives Moore and Scranton voted in opposition.

The 1980 Total Budget Recommendation for Administration (4100) by the Executive Committee reads \$409,927.00.

There was a brief discussion on the County Attorney's budget request. The Executive Committee was reminded that Mr. O'Brien stated there may be a need for an additional \$5,000.00 for possible legal expenses generated by the Gordon Davis suit. It was the consensus of the Executive Committee that we should wait until such time as this is indeed needed and then appropriate the necessary funds.

Page 12 — Acct. No. 4190.59 Monadnock Health and Welfare Council. Representative Lynch noted that the original budget request of the Monadnock Health and Welfare Council, as indicated in the Minutes of January 31, 1980, was \$7,000.00 rather than the \$5,454.00 as printed. This was acknowledged to be correct. Commissioner Adams stated that the \$5,454.00 figure was the original figure requested by letter from the Monadnock Health and Welfare Council.

A lengthy discussion took place relative to the increased request from this agency. The Monadnock Health and Welfare Council is presently requesting \$17,000.00 from Cheshire County.

Representative Matson stated that he wanted to check with officials in some of the small towns and see if they are being serviced by this agency.

It was suggested that the Executive Committee wait to make a recommendation after the United Way has determined what their funding will be. It was also suggested that a Special Session of the Legislature may be called to deal with the Title XX deficits.

Representative Moore moved that this item be taken up by the full Delegation when they next meet. Motion seconded by Representative Matson. Discussion followed.

There was a consensus from the Executive Committee that they would meet one-half hour prior to the full Delegation Meeting to make a recommendation on this item. Representative Moore's motion to postpone action on this item was passed unanimously.

Page 21 — Acct. No. 7100.81 Repairs to Buildings. Commissioner Adams noted that this item should be increased to \$6,500.00 from \$2,000.00 to cover the cost of insulation for two farm houses. The 1980 Budget recommended by the Executive Committee is therefore in agreement with this recommendation and the amount is \$6,500.00.

Commissioner Adams informed the Executive Committee that corrections will be noted on the budget for the Delegation Meeting and that the changes made by the Executive Committee recommendations which will affect total amounts will be so noted.

Commissioner Savage requested that the Minutes indicate that the three Commissioners request that they be paid mileage in accordance with the IRS guidelines, rather than the 20¢ appropriated them at the March 5, 1980 meeting of the Delegation. The Commissioners will accept the same mileage pay-

ment as the delegation members.

Meeting adjourned at 4:20 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Executive Committee

EXECUTIVE COMMITTEE MEETING

Cheshire County Delegation

Maplewood Nursing Home, Westmoreland, N.H.

March 22, 1980

Present: Robert Galloway, Robert Moore, Jr., Robert Callahan, Elizabeth Ladd, William Matson, Margaret Lynch, Patricia Russell, Nancy Proctor, Andrea Scranton.

Chairman Russell called the meeting to order at 9:40 A.M.

Representative Moore moved that the Executive Committee recommend the sum of \$5,453.00 in the 1980 County Budget for the Monadnock Health and Welfare Council. Motion seconded by Representative Galloway.

Representative Proctor moved to amend this motion by striking out the sum of \$5,453.00 and inserting the sum of \$7,000.00. Motion seconded by Representative Lynch. Discussion followed.

The motion to amend was passed by an affirmative vote. Rep. Matson voted in opposition. The original motion, as amended, was passed by an affirmative vote. Rep. Matson voted in opposition.

Representative Callahan reported to the Executive Committee on plans to initiate a radio maintenance program within the Mutual Aid department. A brief discussion followed.

Representative Callahan moved that the Executive Committee recommend that the Mutual Aid budget for 1980 be increased by \$25,000.00 for radio maintenance. Motion seconded by Representative Ladd and passed unanimously.

Representative Moore moved that the Executive Committee recommend the purchase of three (3) County flags at a cost of \$193.00 each. Motion seconded by Representative Proctor and passed unanimously.

Representative Ladd moved that the Executive Committee recommend that County Attorney O'Brien be authorized to

hire an additional lawyer, if necessary, in connection with the pending \$3¼ million lawsuit from Troy. Motion was seconded by Representative Scranton and passed unanimously.

Representative Moore moved adjournment at 10:10 a.m.; motion seconded by Representative Proctor and passed unanimously.

Meeting adjourned at 10:10 a.m.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Executive Committee

CHESHIRE COUNTY CONVENTION
Maplewood Nursing Home, Westmoreland, N.H.
March 22, 1980

Present: Robert Galloway, Robert Moore, Jr., Robert Callahan, Elizabeth Ladd, Peter Poanessa, Margaret Ramsay, William Matson, Frederick Ernst, Irvin Gordon, Margaret Lynch, Zoe Vrakatitsis, Patricia Russell, Nancy Proctor, Elmer H. Close, Robert Eisengrein, Stuart Nims, Andrea Scranton, Nancy Baybutt; the County Commissioners.

Chairman Scranton called the meeting to order at 10:15 a.m. to act in accordance with the following agenda:

1. To act upon the County Budget for 1980.
2. To see what action the Convention will take regarding the old nursing home buildings.
3. To act upon any other matter that may legally come before the Convention.

The following action was taken on the 1980 Budget as recommended by the Executive Committee:

Representative Gordon moved acceptance of page 3, **Administration — Commissioners (4100)**, as recommended by the Executive Committee. Motion seconded by Rep. Ramsay and passed unanimously.

Representative Moore moved acceptance of page 4, **Administration — Treasurer (4100)**, as recommended by the Executive Committee. Motion seconded by Representative Galloway and passed unanimously.

Representative Nims moved acceptance of page 5, **County Attorney (4110)**, as recommended by the Executive Committee. Motion seconded by Rep. Galloway and passed unanimously.

Representative Matson moved acceptance of page 6, **Register of Deeds (4120)**, as recommended by the Executive Committee. Motion seconded by Rep. Ladd and passed unanimously.

Representative Ladd moved acceptance of page 7, **Register of Probate (4130)**, as recommended by the Executive Committee. Motion seconded by Rep. Matson and passed unanimously.

Representative Matson moved acceptance of page 8, **Sheriff's Department (4140)**, as recommended by the Executive Committee. Motion seconded by Rep. Lynch and passed unanimously.

Representative Baybutt moved that in the future the Sheriff's Department be requested to prepare an itemized income report of fines and fees for the information of the Delegation. Motion seconded by Representative Ernst and passed unanimously.

Representative Ladd moved acceptance of page 9, **Medical Referee (4190)**, as recommended by the Executive Committee. Motion seconded by Representative Ramsay and passed unanimously.

Representative Matson moved acceptance of page 10, **Maintenance of Courthouse (4160)**, as recommended by the Executive Committee. Motion seconded by Rep. Poanessa and passed unanimously.

Representative Matson moved acceptance of page 11, **Superior Court (4180)**, as recommended by the Executive Committee. Motion was seconded by Irvin Gordon and passed unanimously.

Representative Lynch moved acceptance of page 12, **Public Welfare (4190)**, as recommended by the Executive Committee. Motion seconded by Representative Ladd. Discussion.

Representative Eisengrein moved that the Monadnock Health and Welfare Council (4190.59) appropriation be increased to \$17,000. Motion seconded by Rep. Baybutt.

Rep. Eisengrein spoke of his motion and explained the function of the Monadnock Health & Welfare Council. Discussion followed.

Rep. Matson moved that a detailed report be provided to the Delegation from the Joint Committee (representatives

from the City of Keene, United Way, Council and Cheshire Co. Delegation) by July 1st, on the situation of the Monadnock Health and Welfare Council. Motion seconded by Rep. Vrakatitsis.

Rep. Nims moved that this motion be amended to read that the County funds be cut off September 1st if this report is not received and that it will be up to the Commissioners to determine that those funds be cut off. Motion seconded by Rep. Ernst.

Rep. Close moved that we amend the motion by striking out the word "Commissioners" and inserting the word "County Coordinator." Motion seconded by Rep. Ladd and passed with an affirmative vote, 10 Yeas and 7 Nays.

The Nims Amendment to the original motion was passed by affirmative vote, 10 Yeas and 7 Nays.

At this point, Representative Baybutt noted that the Convention was at a disadvantage because of the lack of legal help, and stated that she believed the "County Attorney should be here for such an important meeting." Members of the Convention concurred with this observation.

Rep. Matson's motion, as amended, was passed by affirmative vote.

Rep. Eisengrein's motion to amend the original Lynch motion was passed by a vote of 12-5. Reps. Callahan, Ladd, Ramsay, Matson, Ernst, Gordon, Lynch, Vrakatitsis, Russell, Proctor, Close, Eisengrein and Baybutt voted in the affirmative. Representatives Galloway, Moore, Ladd, Poanessa and Nims voted in opposition.

The original Lynch motion, now amended, passed on a voice vote.

Representative Callahan moved acceptance of page 13, **Other**, as recommended by the Executive Committee. Motion seconded by Rep. Moore and passed on a voice vote.

Representative Callahan moved acceptance of page 14, **Maplewood**, as recommended by the Executive Committee. Motion seconded by Rep. Poanessa and passed by voice vote.

Representative Moore moved acceptance of page 15, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion seconded by Rep. Poanessa and passed on a voice vote.

Rep. Close moved acceptance of page 16, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion

seconded by Rep. Eisengrein and passed by voice vote.

Rep. Ladd moved acceptance of page 17, **Expenses — Maplewood**, as recommended by the Executive Committee. Motion seconded by Rep. Moore and passed by voice vote.

Rep. Moore moved acceptance of page 18, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion seconded by Rep. Nims and passed by voice vote.

Rep. Ladd moved acceptance of page 19, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion seconded by Rep. Moore and passed on a voice vote.

Rep. Proctor moved acceptance of page 20, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion seconded by Rep. Eisengrein and passed by voice vote.

Rep. Moore moved acceptance of page 21, **Maplewood — Expenses**, as recommended by the Executive Committee. Motion seconded by Rep. Poanessa and passed by voice vote.

Chairman Scranton informed the Convention of the recommendation of the Executive Committee that the Mutual Aid Budget for 1980 be increased by \$25,000.00 for radio maintenance.

Rep. Callahan explained the proposed program to the Delegation. Discussion followed.

Rep. Poanessa moved that the Delegation increase the Fire Mutual Aid account, as listed on page 2, by \$25,000.00. Motion seconded by Rep. Ladd and discussion followed.

The Motion was passed by a unanimous vote. The Fire Mutual Aid Budget is to be \$176,584.00.

Rep. Close moved acceptance of page 2, **Summary of Expenses for the Twelve Months Ended Dec. 31, 1979**, as amended. Motion seconded by Rep. Poanessa, and passed unanimously.

Rep. Baybutt moved acceptance of page 1, **Summary of Revenue for the Twelve Months Ended Dec. 31, 1979**, with the amended figures. (Acct. #4000 to read \$1,651,353.29 and Total to read \$5,036,136.29.) Motion seconded by Rep. Ladd and passed on a voice vote.

Rep. Close moved acceptance of page 1(a) **Revenue**. Motion seconded by Rep. Lynch and passed by a voice vote.

Rep. Ladd moved acceptance of the 1980 Budget, as amended. Rep. Close seconded the motion. Motion passed unanimously on a roll call vote of 18-0.

Chairman Scranton requested the Clerk to read reports submitted by Baybutt Construction and MacMillan Company on the condition of the old County farm buildings. The Clerk read the reports.

Rep. Close moved that the Convention accept these two reports. Motion seconded by Rep. Ladd and passed on a voice vote.

Rep. Moore moved that the Delegation vote to demolish the old nursing home buildings. Motion seconded by Rep. Galloway. Discussion followed.

Representative Matson spoke in opposition to the pending motion.

Representative Nims moved to indefinitely postpone action on Article 2, "To see what action the Convention will take regarding the old nursing home buildings." Motion seconded by Rep. Matson.

This is a non-debatable motion. Motion passed on a roll call vote of 9-8. Rep. Galloway, Moore, Callahan, Ladd, Poanessa, Ramsay, Ernst and Baybutt voted in opposition. Representatives Matson, Lynch, Vrakatitsis, Russell, Proctor, Close, Eisengrein and Nims voted in the affirmative.

Under Article 3 on the agenda, Representative Ramsay moved that the Convention accept the recommendation of the Executive Committee to authorize the County Attorney to hire an additional lawyer, if necessary, in connection with the pending 3¼ million dollar lawsuit from Troy. Motion seconded by Rep. Ladd and passed on a voice vote.

Rep. Ramsay moved that the Convention accept the recommendation of the Executive Committee and authorize the purchase of three (3) County flags at a cost of \$193.00 each. Motion seconded by Rep. Eisengrein and passed unanimously.

Rep. Proctor suggested that a committee be formed to look into the possible savings that could be found by the use of solar heat for the county buildings in Westmoreland. Discussion followed.

Rep. Nims moved that the County Chairman appoint Rep. Proctor as Chairman of a committee to look into the question of solar energy for the county buildings and report back to the Delegation. Motion seconded by Rep. Baybutt and passed by a voice vote.

Rep. Baybutt moved that at the next meeting of the Delegation we request that the County Attorney be present to

give legal opinions when necessary. Motion seconded by Rep. Ladd and passed unanimously.

Russ Waterman informed the Convention of the existing situation where the County is required to pay 12¢ tax on cigarettes for residents of the County Home and the jail. Mr. Waterman stated that the Delegation should consider instituting a Statute to allow the County Home and jail to purchase tax-free cigarettes.

Rep. Callahan raised the question of the legality of the action taken by the Commissioners to pay an amount to the Superior Court in excess of the amount appropriated by the County Delegation for the 1979 year. Commissioner Savage explained that all of the costs incurred by the Superior Court are approved by the presiding Justice and the County has no alternative but to pay such costs. He further explained that the Commissioners are granted authority under a N.H. Statute to apply unexpended balance against any overdraft, provided that this amount does not exceed the original budgeted amount.

Rep. Proctor moved adjournment at 12:35 P.M. Motion seconded by Rep. Ladd and passed unanimously.

Meeting adjourned at 12:35 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Convention

CHESHIRE COUNTY EXECUTIVE
COMMITTEE MEETING
Cheshire County Courthouse, Keene, N.H.
May 12, 1980

Present: Representatives Moore, Scranton, Lynch, Galloway, Ladd, Matson, Callahan; County Commissioners Savage and Adams; Mr. Waterman and Mr. Gordon.

Representative Moore, acting as Chairman, called the meeting to order at 10:10 A.M. in compliance with R.S.A. 23:7 to act upon the following agenda items:

1. For the purpose of recommending to the Delegation salaries paid to the following:

County Attorney

Sheriff

Register of Deeds Treasurer
County Commissioners

for the term of office to commence January 1, 1981.

The following action was taken regarding the above elected offices:

Representative Ladd moved that the Executive Committee recommend to the Delegation that the salary for the office of County Attorney be raised to \$16,000 (it is presently \$15,500). Motion seconded by Representative Scranton and passed unanimously.

Representative Scranton moved that the Executive Committee recommend to the Delegation that the salary for the office of Register of Deeds be raised to \$15,500 (it is presently \$15,000). Motion seconded by Representative Ladd and passed unanimously.

Representative Matson moved that the Executive Committee recommend to the Delegation that the salary for the office of Sheriff be raised to \$16,000 (it is presently \$15,500). Motion seconded by Representative Callahan and passed unanimously.

Representative Matson moved that the Executive Committee recommend to the Delegation that the salary for the office of Treasurer be raised to \$1,000 (it is presently \$900). Motion seconded by Representative Galloway and passed unanimously.

Representative Galloway moved that the Executive Committee recommend to the Delegation that the salary for the office of County Commissioner be raised to \$5,000 (it is presently \$4,537.00). Motion seconded by Representative Scranton and passed unanimously.

2. To amend the action taken at the March 22, 1980 Delegation Meeting authorizing the County Attorney to hire counsel to represent himself in a pending lawsuit, to include Sheriff Lysitt and Deputy Sheriff Clinton Simmons.

Representative Matson moved to so amend. Motion seconded by Representative Ladd and passed unanimously.

3. To see if the Committee will recommend the installation of a water filter system at Maplewood Home at an estimated cost of \$7,000.00. Said funds to be drawn from the New Nursing Home Equipment Fund.

Mr. Waterman explained the necessity of this system. He informed the Executive Committee that the cost should be amended to \$7,500.00 because of the cost of the three inch cop-

per pipe, which is \$12.00 a foot.

Representative Matson moved that the Executive Committee recommend to the Delegation the installation of a water filter system at Maplewood Home at a cost of \$7,000.00. Motion seconded by Representative Ladd.

After a brief discussion, Representative Ladd moved to amend the amount in the original motion to read \$7,500.00. Motion seconded by Representative Lynch and passed unanimously.

The original motion, as amended, passed unanimously.

4. To review the Commissioners' three months report.

Commissioner Savage informed the Committee that the problems in increased costs in fuel and electrical costs and welfare will be substantial. As one example, he cited the fact that the County recently became responsible for eight new applications for nursing home care which go back to 1977 and which we will have to pay retroactively. He estimated that we will exceed our budgeted amount by about \$30,000.

Representative Scranton moved that the Executive Committee accept the Three Months Budget Summary as presented by the Commissioners. Motion seconded by Representative Ladd and passed unanimously.

5. To consider any other matter that may legally come before the Committee.

Commissioner Savage informed the Committee that a Public Hearing must, under Law, be held on agenda items #2 and #3.

Mr. Waterman informed the Executive Committee of action discussed at the May 7, 1980 meeting with the Commissioners. The following is an excerpt from the Minutes of that meeting:

On the advice of the County Attorney's Office, Mr. Waterman reported to the Commissioners that we have several deficiencies in our Correctional Facility. The current laws allow District Court Judges, as well as Superior Court Judges, to sentence any juvenile under 18 years old to any House of Correction and Jail. Therefore, it appears that the County must provide facilities for holding ten categories of prisoners, providing each with the same treatment, privileges, and facilities. Currently, we have provisions for pretrial male adults, pretrial female adults, pretrial male juveniles, and sentenced male adults. Also, we have an agreement with Grafton County Correctional Facility to house our sentenced adult females. However, in addition,

we need facilities for pretrial female juveniles, sentenced female juveniles, sentenced male juveniles and adequate facilities for mentally disturbed prisoners, both male and female.

Mr. Waterman has fulfilled his responsibility by officially notifying the County Commissioners and the Executive Committee. He cannot comply any further with the law (Law #169 dealing with Juveniles) until such time as the Delegation makes a decision regarding either the building of a new facility or the extension of the existing facility or renovation of an old facility. The Executive Committee will bring this before the full Delegation on May 19, 1980.

Representative Ladd moved adjournment at 11:15 A.M. Motion seconded by Representative Matson and passed unanimously.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Executive Committee

CHESHIRE COUNTY DELEGATION MEETING
Cheshire County Courthouse
May 19, 1980

Present: Representatives Galloway, Moore, Callahan, Ladd, Davis, Ramsay, Matson, White, Lynch, Vrakatitsis, Russell, Eisengrein, Nims, Scranton, Baybutt; Commissioners Savage and Adams. Also present were County Attorney O'Brien, Sheriff Lysitt, Kevin Gordon and the press.

Chairman Scranton called the meeting to order at 7:45 P.M.

Kevin Gordon informed the delegation of the County's non-compliance with Juvenile Law RSA169, which went into effect last August. According to this law, juveniles cannot be confined with the adult population at the County jail. In order to comply with the law, the County must provide separate facilities for pretrial female juveniles, sentenced female juveniles, sentenced male juveniles and adequate facilities for mentally disturbed prisoners, both male and female.

Following a discussion by the delegation members, Chairman Scranton stated that she would appoint a sub-committee to delve into this problem further and make a recommendation as to the solution.

In accordance with the published agenda, the following action was taken.

1. To set salaries paid to the following:

County Attorney	Sheriff
Register of Deeds	Treasurer
County Commissioners	

for the term of office to commence January 1, 1981.

Representative Moore moved that the salary for the County Attorney be set at \$16,000; the salary of Register of Deeds be set at \$15,500; the salary for Sheriff be set at \$16,000; the salary of Treasurer be set at \$1,000 and the salary for the County Commissioners be set at \$5,000. Motion seconded by Representative Ladd.

Discussion followed.

County Attorney O'Brien stated that the raise recommended by the Executive Committee for the office of County Attorney was completely inadequate for the economic conditions of today. He further stated that, in order to be competitive and secure qualified candidates for the office, the salary of the County Attorney and Sheriff should be raised. Mr. O'Brien stated that he is now required to spend about 60% of his time on County business.

The County Attorney advised the Delegation that they should consider establishing the position of County Attorney on a full-time basis and that the salary for a full-time Co. Attorney should be around \$35,000 per year.

Representative Russell noted that there has been a study committee on this and that it is the recommendation of that committee that the County employ a full-time County Attorney. This would, however, require a legislative action to enact and therefore, the earliest this can be put into effect would be 1982.

Chairman Scranton requested the Clerk to read a communication from Register of Deeds, Evelyn Hubal, relative to the setting of salary for that position. The Clerk read the letter. Mrs. Hubal requested an increase in the salary for this position.

The County Sheriff, Ken Lysitt, also spoke of the need for a raise in salary in consideration of the responsibilities of the job and the economic conditions of the present time.

Further discussion took place.

Representative Galloway moved that the original Motion

be amended by striking out the salary figures and inserting the words "a 7½% increase of the present salary, per year." Representative Matson seconded the motion to amend.

A vote was taken on the motion to amend and passed unanimously. The original motion, as amended, was passed unanimously.

Representative Scranton informed the Delegation that the second item on the agenda, "To amend the action taken at the March 22, 1980 Delegation Meeting authorizing the County Attorney to hire counsel to represent himself in a pending lawsuit, to include Sheriff Lysitt and Deputy Sheriff Clinton Simmons," must be brought before a Public Hearing before the Delegation can officially vote on the matter. Chairman Scranton noted that this action would cost approximately \$5,000, which the County has in surplus so there will be no need to increase taxes to pay for the additional legal counsel.

Chairman Scranton informed the Delegation that the third item on the agenda, "To see if the Committee will recommend the installation of a water softener system at Maplewood Home at an estimated cost of \$7,000," would also have to be brought before the Public Hearing on May 27, 1980.

Chairman Scranton noted that the Executive Committee favored recommendation of item #2 and item #3 on the agenda but that action could not be taken on either of these matters until after the Public Hearing.

Representative Moore moved adjournment at 8:30 P.M. Motion seconded by Rep. Ladd and passed unanimously.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Delegation

PUBLIC HEARING
Cheshire County Courthouse
May 27, 1980

Present: Representative Close, Chairman Pro-Tem;
Representatives Lynch, Ladd, Proctor,
Galloway, Scranton; Attorney O'Brien and
Sheriff Lysitt; Kevin Gordon and Russ Water-
man; Commissioner Adams.

In accordance with the Public Notice, the following agenda items were open for discussion at the Public Hearing:

- (1) To draw from surplus the amount of \$3,500 to pay for counsel to represent County Attorney O'Brien, Sheriff Lysitt and Deputy Sheriff Simmons in a pending legal action.

Attorney O'Brien spoke of this item and explained the necessity of legal assistance in the pending suit from Gordon Davis of Troy. The \$3,500 fee is an estimate for this year — the legal fees may run higher. Sheriff Lysitt supported Mr. O'Brien's statements on this item.

- (2) To draw from the Capital Reserve New Nursing Home Equipment Fund the amount of \$7,500.00 to install a water softener system at Maplewood Home.

Mr. Waterman spoke of the need for this system.

There being no other members of the public who wished to speak, the Public Hearing was closed at 7:15 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Convention

CHESHIRE COUNTY CONVENTION

Cheshire County Courthouse

May 27, 1980

Present: Representative Close, Chairman Pro-Tem; Representatives Galloway, Callahan, Ladd, Poanessa, Ramsay, Matson, White, Crane, Gordon, Lynch, Vrakatitsis, Proctor, Nims, Scranton; Commissioners Savage and Adams; Russ Waterman, Kevin Gordon, Attorney O'Brien and Sheriff Lysitt; the press.

Acting Chairman Elmer Close called the meeting of the Convention to order at 7:35 P.M. In accordance with RSA 24:14-A, the Cheshire County Convention acted upon the following items:

- (1) To draw from surplus the amount of \$3,500 to pay for counsel to represent County Attorney O'Brien, Sheriff Lysitt and Deputy Sheriff Simmons in a pending legal action.

Representative Scranton moved to amend the action taken at the March 22, 1980 meeting, to include Sheriff Lysitt and Deputy Sheriff Simmons. The \$3,500 necessary to pay for counsel is to be taken from surplus funds. Motion seconded by

Representative Ladd.

Following a brief discussion, the Scranton motion was passed unanimously on a roll call vote.

- (2) To draw from the Capital Reserve New Nursing Home Equipment Fund the amount of \$7,500.00 to install a water softener system at Maplewood Home.

Representative Scranton moved that the Convention authorize the Commissioners to draw from the Capital Reserve New Nursing Home Equipment Fund the amount of \$7,500.00 to install a water softener system at Maplewood Home. Motion seconded by Representative Proctor and passed unanimously on a roll call vote.

- (3) To consider any other matter that may legally come before the Convention.

Representative Vrakatitsis initiated a discussion on the potential impact of Title XX funds shortfall on the County budget. It was the consensus of the Convention that this could only be dealt with after all the facts are in and the State Representatives voted on providing additional funds. This may be a consideration at budget time.

There being no other business before the Convention, Chairman Close accepted a move to adjourn by Rep. Ladd, which was seconded by Rep. White, and passed unanimously.

Meeting adjourned at 7:45 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk
Cheshire County Convention

CHESHIRE COUNTY DELEGATION
JAIL STUDY COMMITTEE MEETING

Cheshire County Courthouse

June 18, 1980

Present: Representatives Moore, Scranton, Lynch, Matson and Baybutt; Russ Waterman, Kevin Gordon and Tom Cunningham (Juvenile Officer, Keene P.D.).

Chairman Moore called the meeting to order at 9:40 A.M. and reviewed the Committee's directive to bring in a report by October 15, 1980 relative to recommendations for County compliance with RSA 169-B, which went into effect in August of 1979.

Mr. Waterman and Mr. Gordon reviewed the present situation at the County Farm and the problems they are facing in light of RSA 169-B.

Officer Cunningham informed the Committee that in November of 1979 the County Attorney wrote a letter to the Attorney General's Office requesting an interpretation of the Statutes RSA 169-B:15 and RSA 169-B:19. Mr. O'Brien wrote another letter May 29, 1980 requesting a response to the November letter. To date Mr. O'Brien has not received a response to either of the letters. Telephone calls have also been made to the A.G.'s office, but a clarification has yet to be received.

A lengthy discussion followed. Mr. Waterman, Mr. Gordon and Mr. Cunningham responded to questions from the Committee members.

Mr. Gordon stated that there were 86 juvenile admissions to the County Farm last year — mainly overnight, or at the most a day or two. According to the law, they cannot be held there pending trial — they would be sent to YDC.

Rep. Matson asked the following questions:

1. Can the legislation be changed?
2. Can the existing jail be added onto?
3. Can we use other facilities?

Mr. Cunningham responded: "I feel that in the long run if the legislature would change the law back to seventeen (17) for an adult, it would solve the entire problem and lessen the problem at Y.D.C. There are not that many seventeen year olds that we sent to the County Jail. Usually by seventeen, you have exhausted all other opportunities. There is a difference between a first offender and a repeater."

Rep. Scranton informed the committee that the Capital Budget for 1981 may include money to put a new wing on the state prison to handle these types of offenders: sentenced female adults, sentenced female juveniles, sentenced male juveniles, psychotic/disturbed males and psychotic/disturbed females.

Mr. Waterman informed the committee that Motor Vehicle violators can be treated as adults at the age of sixteen.

Mr. Cunningham noted that a seventeen year old can also be sent to jail for nonpayment of motor vehicle fines.

A discussion followed concerning problems being encountered with local small town police departments in connection with people picked up for DWI or drunkenness in general. Many of the smaller towns are leaving these people at the County Jail and the County therefore becomes responsible for them.

It was suggested that Mr. Waterman send a letter to each of the police stations in the County and to each member of the Delegation informing them of the problems they are encountering and asking for their assistance.

There was a discussion concerning the need for a rubber room at the County Jail. Rep. Lynch suggested that Mr. Waterman should investigate the cost of such a room and determine the location.

Rep. Baybutt agreed to research a cost estimate for a rubber room.

Rep. Matson agreed to set up an appointment with the Attorney General's Office for members of the Jail Study Committee to meet with someone in the A.G.'s office to discuss RSA 169. Rep. Matson will report back to Chairman Moore.

Rep. Matson suggested that County Attorney O'Brien be requested to suggest corrective legislation to our committee.

Rep. Scranton agreed to contact Legislative Services and request a draft of a Bill to change the age back to seventeen.

Rep. Baybutt suggested that Rep. Scranton, as Chairman of the Cheshire County Delegation, write a letter to the Chairmen in the other Counties to determine if they are aware of the problems created by RSA 169-B and to ask how they plan to deal with them. Rep. Scranton agreed to write such a letter.

Rep. Moore will set the next meeting after Bill Matson has established an appointment date with the A.G.'s office.

Meeting adjourned at 11:10 A.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk

CHESHIRE COUNTY EXECUTIVE
COMMITTEE MEETING
Cheshire County Courthouse
September 29, 1980

Present: Representatives Scranton, Lynch, Matson,
Ladd, Callahan; Commissioner Adams.

Acting Executive Committee Chairman Scranton called the meeting to order at 7:47 P.M. Chairman Scranton reviewed the discussion which had taken place at the adjourned September 22nd meeting.

Agenda items were acted upon as follows:

1. Plans for the dedication ceremonies.

The following individuals will be tendered an official invitation for the October 25th Courthouse Dedication ceremonies (which will begin at 10:30 A.M.):

Chief Justice of the Superior Court (who will be asked to be the guest speaker).

Members of the Superior Court

Rev. David Kerntz

Fr. Belanger of St. Margaret Mary's Church

Members of the County Delegation

Senator Clesson J. Blaisdell

Senator John Durkin

Senator Gordon Humphrey

Congressman James Cleveland

Governor Hugh Gallen

Governor's Council Members MacLane & Gregg

President of the Cheshire County Bar Association

Probate Judges

Former Commissioners (back 10 years)

Former Representatives (back 10 years)

Mayor Richard Peloquin

Present Elected County Officials

Architect

Builder

Media

There will also be an open invitation to the public in the local newspapers.

Commissioner Adams will request a sketch of the new Courthouse facilities from the architect, which will be used on the cover of the invitation.

After much discussion the following schedule of events has been tentatively set forth:

Invocation

Welcome (Andrea Scranton)

Brief History of Facility — Sheldon Barker

Introductions (Andrea Scranton)

Judge Dunfey — Speech and introduction of the three flag contest winners

Rep. Vrakatitsis and Former Rep. Whipple will form an honor guard while Ms. Piper raises the County flag.

Chairman Scranton will recognize Barbara Conway of Richmond (who donated the labor to sew the inside flag)

Benediction

Ribbon Cutting Ceremonies
Refreshments and tour of facilities

Chairman Scranton suggested the use of a color coded program for the tours.

Commissioner Adams suggested that the respective offices provide personnel to act as guides in their offices.

Rep. Lynch was asked to make arrangements with a caterer for refreshments for 100 people. (Refreshments will be served in the Jury Assembly room.)

Rep. Matson reminded Commissioner Adams that arrangements should be made with the Keene Police Department for traffic control.

The dedication ceremonies will be held outside, weather permitting.

Chairman Scranton will personally contact Former Rep. Whipple and Rep. Vrakatitsis, Chief Justice Dunfey, and the three poster contest winners. The Commissioners' office will handle the remaining guest list (with RSVP cards enclosed).

Sheldon Barker will be asked to give a brief history of the County Courthouse. Andrea Scranton will personally contact Mr. Barker.

Meeting adjourned at 8:50 P.M.

Respectfully submitted,
MARGARET A. LYNCH, Clerk

CHESHIRE COUNTY EXECUTIVE
COMMITTEE MEETING
Cheshire County Courthouse
December 2, 1980

Present: Representatives Patricia Russell, Robert Moore, Elizabeth Ladd, William Matson, Robert Galloway, Robert Callahan, Nancy Proctor; Commissioners Harold E. Savage, David G. Adams; Superintendent C. Russell Waterman, and Assistant Superintendent Kevin Gordon.

Executive Committee called to order by Chairwoman Russell at 10:30 A.M.

Nine-Month Budget, pages 1 through 13, reviewed by members present with minor questions.

Pages 14 through 21 reviewed with questions answered by Mr. Waterman, Maplewood Nursing Home Superintendent.

Mr. Waterman presented a breakdown on cost per patient per day for Committee review.

No serious problems of Nine-Month Budget review came to light as presented.

Motion by Rep. Ladd report be accepted, seconded by Rep. Moore. All members voted yea.

W.R. MATSON
Clerk, ProTem

PUBLIC HEARING
Cheshire County Courthouse
December 18, 1980, 10:00 A.M.

Chairman Robert Moore opened the Public Hearing on the proposed 1981 Budget. Rep. Moore suggested that we begin the hearing with explanations from the service organizations.

John Ferguson of the Extension Program presented an explanation of his budget request. Much of his increase he attributed to inflation and the fact that the five-year lease of their office space expired this year. Ferguson explained that they are also requesting funds for an additional part-time secretary. The addressograph system that the office uses is seven years old and not working properly. Instead of getting a new machine, they are proposing installing a "dummy" computer terminal, which they will tie in with the University System's Computer. Mr. Ferguson offered bulletins to anyone who wanted an explanation of their programs. State and Federal funds contribute approximately \$178,000 for 1980. Consequently, the County contributes about $\frac{1}{3}$ of their budget.

Cheshire County Conservation District expects to fall about \$1,500 short this year on what they thought they would get for revenues due to the drop in housing starts. The County's share is primarily for Sandra's salary. There were no questions.

Maich Gardner, Executive Director of Cheshire Health and Social Services, explained some of the services which her organization provides to residents of Cheshire County. She said that they are again requesting \$48,000 for matching of Title XX funds.

Steve Knapp of the Monadnock Health and Welfare Council, presented an explanation of the increases in his request for

funds in 1981. He said that due to cuts in Title XX funds, the Council has to be supported entirely with local funds. He went on to give examples of issues the Council has been working on during the past year.

Gordon McCollester, executive director of New Hope-New Horizons, explained that New Hope-New Horizons has tried to maintain a stable level of funding requests from the County to force the State to fund increases in programs. Mr. McCollester fielded a few questions concerning waiting lists for the programs clients.

Phyllis Parker, Register of Probate, explained that a large percent of their increase is due to hiring another clerk. There were no questions on the Probate budget.

Evelyn Hubal, Register of Deeds, explained most of the increases in her budget are due to inflation. In addition, she mentioned that the Communications is lower than it should be because it was figured before she had received her latest bill.

Mr. Waterman presented his budget, and there was some discussion on the increase in the amount requested for physicians salary. C. Russell Waterman, administrator, explained that the increase is due to doubling of the Chief of Medical Staff's time at the facility. The physician has agreed to turn over to the County his Medicare reimbursement. This is reflected in the revenue section. Mr. Waterman explained that Cheshire County is very fortunate to have the doctor's coverage that it has. In addition, there was some question about physician coverage of the House of Correction and Jail. Mr. Waterman reported that the same physician covers both facilities.

Rep. Moore pointed out that although the Maplewood expenses total around three million dollars, they also generate all but about \$350,000 in income. In addition, Rep. Moore explained that the amount to be raised by taxes is up around \$1 million.

Meeting adjourned at 10:55 A.M.

ANDREA A. SCRANTON
Clerk, Pro-Tem

COMMISSIONERS' REPORT FOR 1980

To the Citizens of Cheshire County:

In keeping with the statutes of the State of New Hampshire, the Commissioners present their annual report for the year 1980.

The year saw at long last the final completion of the Courthouse project. As the year ended we found most departments getting settled in at their new quarters. With some final adjustments the final acceptance should soon be completed.

An open house was held in October to celebrate the completed project, and was attended by many state and area citizens. Also, we saw the raising of our first County flag. The new County flag being the result of a contest held by the County delegation in the local schools. The citizens of Cheshire County can take pride in their new Courthouse, along with our nursing home and complex in Westmoreland.

In regard to our faithful County employees, we have tried within Budget guidelines to improve benefits for our employees. This year we entered into agreement with the State employee Credit Union making it available to all County employees.

After many years of short water supply at the Westmoreland County Home site, which at one time was a key factor in considerations for the old buildings usage, we were able to move back some distance behind the new nursing home and establish a new drilled well of 120 gallons per min. at 350 foot depth. This well will be connected during the 1981 year.

In the year end elections, Commissioner David A. Barrett did not seek re-election due to the moving of his farming operation to a newly purchased farm in Walpole. He will be missed by those who worked with him, and we wish him the best in the future.

Elected to fill the district two seat on the board will be William F. Lynch of Keene. We look forward to working with Commissioner-elect Lynch.

As 1980 passes into history we still have no answer to the future use of the old County Home buildings. It is hoped that we can find some use or make some firm commitment during the coming year, for Mother Nature is taking her toll on these buildings.

We wish to recognize and gratefully acknowledge the co-

operation of all County officials and employees.

Respectfully submitted,
Commissioners
HAROLD E. SAVAGE, Chairman
DAVID G. ADAMS, Clerk
DAVID A. BARRETT

JOHN E. RICH & COMPANY
Accountants and Auditors

June 11, 1981
Board of County Commissioners
County of Cheshire, New Hampshire
Keene, New Hampshire 03431
Gentlemen:

We have examined the combined financial statements of the County of Cheshire, New Hampshire as of and for the year ended December 31, 1980, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The County has not maintained complete records of its general fixed assets. The general fixed assets account group included in these financial statements has been prepared using both actual and estimated historical costs provided by county management and current appraisal data provided by insurance companies. Generally accepted accounting principles require that fixed asset values should be determined and maintained at historical cost. Because we were unable to satisfy ourselves by appropriate audit tests or by other means, because of incomplete records, we are unable to express an opinion on the accompanying financial statements of the general fixed asset account group.

In our opinion, the combined financial statements referred to above, other than the financial statement of the general fixed asset account group, present fairly the financial position of the County of Cheshire, New Hampshire as at December 31, 1980 and the results of its operations and changes in financial position of its proprietary fund types for the year then ended in

conformity with generally accepted accounting principles which, except for the changes with which we concur, in the method of reporting, general obligation debt and agency funds as described in note 11 to the financial statements have been applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The supporting schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the County of Cheshire, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements, and in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,
DAVID L. CONNORS
Certified Public Accountant
JOHN E. RICH & COMPANY
Accountants and Auditors

Exhibit 1

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1980

	Governmental Fund Type		
	General	Special Revenue	Capital Projects
Assets			
Cash	\$448,976	\$35,159	\$186,058
Accounts Receivable	4,983		
Due from Other Funds (Note 5)	75,685	798	
Advance to Internal Service Fund	20,000		
Prepaid Expenses			
Inventories			
Property, Plant and Equipment, Net of Accumulated Depreciation (Note 2)			
Construction in Progress			
Amount Required to be Provided in the Future for Retirement of Debt			
TOTAL ASSETS	<u>\$549,644</u>	<u>\$35,957</u>	<u>\$186,058</u>
Liabilities and Fund Equity			
Liabilities:			
Accounts Payable	\$214,215		\$ 30,000
Accrued Expenses			
Due to Patients and Other Agencies			
Due to Other Funds (Note 5)	\$ 4,176		\$ 70,024
Advance from General Fund			
General Obligation Bonds Payable (Note 3)			
TOTAL LIABILITIES	<u>\$218,391</u>	<u></u>	<u>\$100,024</u>
Fund Equity:			
Investment in General Fixed Assets			
Retained Earnings (Deficit) (Notes 4 and 11)			
Unreserved			
Reserved for Specific Capital Projects			
Fund Balance:			
Reserved for Specific Capital Projects (Note 11)			\$ 86,034
Unreserved:			
Undesignated	<u>\$331,253</u>	<u>\$ 35,957</u>	<u></u>
Total Retained Earnings/Fund Balance	<u>\$331,253</u>	<u>\$ 35,957</u>	<u>\$ 86,034</u>
Total Fund Equity	<u>\$331,253</u>	<u>\$ 35,957</u>	<u>\$ 86,034</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$549,644</u>	<u>\$ 35,957</u>	<u>\$186,058</u>

Exhibit 1

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1980

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Total (Memorandum Only)
Enterprise, Nursing Home	Internal Service Fund	General Fixed Assets	General Long-Term Debt	December 31, 1980
	Agency			
\$ 56,110	\$ 5,247	\$ 353,348		\$ 1,084,898
189,418	6,351			200,752
		4,176		80,659
				20,000
12,428	283	266		12,977
63,965	1,000	660		65,625
		\$2,675,752		2,675,752
3,724,727	11,913	2,737,056		6,473,696
			\$2,950,000	2,950,000
<u>\$4,046,648</u>	<u>\$ 24,794</u>	<u>\$358,450</u>	<u>\$5,412,808</u>	<u>\$2,950,000</u>
				<u>\$13,564,359</u>
\$ 41,640	\$ 2,750	\$ 2,099		\$ 249,064
				41,640
		356,351		356,351
661	5,798			80,659
	20,000			20,000
<u>3,470,000</u>			<u>\$2,950,000</u>	<u>6,420,000</u>
<u>\$3,512,301</u>	<u>\$ 28,548</u>	<u>\$ 358,450</u>	<u>—</u>	<u>\$2,950,000</u>
				<u>\$ 7,167,714</u>
		5,412,808		5,412,808
530,749	(3,754)			526,995
3,598				3,598
				86,034
				367,210
<u>\$ 534,347</u>	<u>\$ (3,754)</u>			<u>\$ 983,837</u>
<u>\$ 534,347</u>	<u>\$ (3,754)</u>	<u>\$5,412,808</u>		<u>\$ 6,396,645</u>
\$4,046,648	\$ 24,794	\$ 358,450	\$5,412,808	\$2,950,000
				\$13,564,359

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BLANCE
ALL GOVERNMENTAL FUND TYPES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Exhibit 2

	Governmental Fund Types				Total (Memorandum Only) December 31, 1980
	General	Special Revenue	Capital Projects	Fiduciary Fund Type Agency	
Revenues:					
Taxes	\$1,651,353				\$1,651,353
Intergovernmental	67,761	\$ 145,669			213,430
Charges for Services	175,052				175,052
Miscellaneous	931	913			1,844
County Farm	185,070				185,070
Interest	124,680	8,296	\$ 71,724		204,700
Sale of Furniture			4,047		4,047
Total Revenues	\$2,204,847	\$ 154,878	\$ 75,771		\$2,435,496
Expenditures:					
General Government	\$1,765,404	\$ 237,549			\$2,002,953
House of Correction	188,242				188,242
Prisoners Held in Other Institutions	11,485				11,485
County Farm	174,993				174,993
Capital Outlay	9,547	508	\$ 666,830		676,885
Debt Service	351,160				351,160
Total Expenditures	\$2,500,831	\$ 238,057	\$ 666,830		\$3,405,718
Excess (Deficiency) of Revenues over Expenditures	(295,984)	(83,179)	(591,059)		(970,222)

Other Financing Sources (Uses)				
Operating Transfers In	322,460	232,629		555,089
Operating Transfers Out	(232,629)	(185,000)	(70,024)	(487,653)
Total Other Financing Sources (Uses)	89,831	47,629	(70,024)	67,436
Excess (Deficiency) of Revenues and Other Financing over Expenditures and Other Uses	(206,153)	(35,550)	(661,083)	(902,786)
Fund Balance, At Beginning of Year	537,406	71,507	780,792	1,626,389
Restatement of Beginning Fund Balance (Note 11)			(33,675)	(270,359)
As Restated	537,406	71,507	747,117	1,356,030
Fund Balance, At End of Year	\$ 331,253	\$ 35,957	\$ 86,034	\$ 453,244

Exhibit 3

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE, BUDGET (GAAP BASIS) AND
ACTUAL — GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980**

	Governmental Fund		
	Budget	Actual	Actual Over/(Under) Budget
Revenues:			
Taxes	\$1,651,353	\$1,651,353	
Intergovernmental	48,268	67,761	\$ 19,493
Charges for Services	118,500	175,052	56,552
Miscellaneous	4,600	931	(3,669)
County Farm	159,400	185,070	25,670
Interest	100,000	124,680	24,680
Total Revenues	\$2,082,121	\$2,204,847	\$122,726
Expenditures:			
General Government	\$1,710,515	\$1,765,404	\$ 54,889
House of Correction	194,951	188,242	(6,709)
Prisoners Held in Other Institutions	6,000	11,485	5,485
County Farm	158,224	174,993	16,769
Capital Outlay	12,860	9,547	(3,313)
Debt Service	351,159	351,160	1
Total Expenditures	\$2,433,709	\$2,500,831	\$ 67,122
Excess (Deficiency) of Revenues over Expenditures	(351,588)	(295,984)	55,604
Other Financing Sources (Uses):			
Operating Transfers In	235,000	322,460	87,460
Operating Transfers Out	(283,412)	(232,629)	50,783
Total Other Financing Sources (Uses)	(\$48,412)	\$ 89,831	\$138,243
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Uses	(400,000)	(206,153)	193,847
Fund Balance, At Beginning of Year	537,406	537,406	
Fund Balance, At End of Year	\$ 137,406	\$ 331,253	\$193,847

Exhibit 3

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE, BUDGET (GAAP BASIS) AND
ACTUAL — GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Special Revenue Funds			Total (Memorandum Only) December 31, 1980		
Budget	Actual	Actual Over/(Under) Budget	Budget	Actual	Actual Over/(Under) Budget
\$175,000	\$145,669	\$(29,331)	\$1,651,353	\$1,651,353	
			223,268	213,430	\$(9,838)
	913	913	118,500	175,052	56,552
			4,600	1,844	(2,756)
10,000	8,296	(1,704)	159,400	185,070	25,670
			110,000	132,976	22,976
\$185,000	\$154,878	\$(30,122)	\$2,267,121	\$2,359,725	\$ 92,604
\$233,701	\$237,549	\$ 3,848	\$1,944,216	\$2,002,953	\$ 58,737
			194,951	188,242	(6,709)
			6,000	11,485	5,485
			158,224	174,993	16,769
500	508	8	13,360	10,055	(3,305)
			351,159	351,160	1
\$234,201	\$238,057	\$ 3,856	\$2,667,910	\$2,738,888	\$ 70,978
(49,201)	(83,179)	(33,978)	(400,789)	(379,163)	21,626
234,201	232,629	(1,572)	469,201	555,089	85,888
(185,000)	(185,000)		(468,412)	(417,629)	50,783
\$49,201	\$47,629	\$(1,572)	\$789	\$137,460	\$136,671
	(35,550)	(35,550)	(400,000)	(241,703)	158,297
	71,507	71,507	537,406	608,913	71,507
	\$ 35,957	\$35,957	\$ 137,406	\$ 367,210	\$229,804

Exhibit 4

COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN RETAINED EARNINGS
ALL PROPRIETARY FUND TYPES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Proprietary Fund Types		Total (Memorandum Only)
	Enterprise	Internal Service	December 31, 1980
Operating Revenues:			
Charges for Services	\$2,337,619	\$17,901	\$2,355,520
Meals to Jail	27,764		27,764
Resale Supplies	1,333		1,333
Medical Supplies	1,709		1,709
Miscellaneous	1,597		1,597
Total Operating Revenues	\$2,370,022	\$17,901	\$2,387,923
Operating Expenses:			
Administration	\$ 237,031		\$ 237,031
Dietary	311,043		311,043
Nursing	676,630		676,030
Plant Operations	287,918		287,918
Laundry and Linen	85,393		85,393
Housekeeping	113,506		113,506
Physicians and Pharmacy	81,497		81,497
Special Services	105,967	\$20,737	126,704
Depreciation	142,782	1,120	143,902
Total Operating Expenses	\$2,041,767	\$21,857	\$2,063,624
Operating Income (Loss)	328,255	(3,956)	324,299
Non-Operating Revenues (Expenses):			
Sale of Equipment	\$ 481		\$ 481
Interest Income	940	\$202	1,142
Interest Expense	(258,864)		(258,864)
Total Non-Operating Revenues (Expenses)	(257,443)	202	(257,241)
Income (Loss) Before Operating Transfers and Extraordinary Loss	70,812	(3,754)	67,058
Operating Transfers:			
In: Agency Fund	\$ 1,249		\$ 1,249
Out: General Fund	(67,436)		(67,436)
Net Operating Transfers Out	(66,187)		(66,187)
Income (Loss) Before Extraordinary Loss	4,625	\$(3,754)	871
Extraordinary Loss	(29,132)		(29,132)
Net Income (Loss)	(24,507)	(3,754)	(28,261)
Retained Earnings, At Beginning of Year	530,590		530,590
Restatement and Reclassifications (Note 11)	28,264		28,264
Beginning Retained Earnings, Restated	558,854		558,854
Retained Earnings, At End of Year	\$534,347	\$ (3,754)	\$ (530,593)

Exhibit 5

COMBINED STATEMENT OF CHANGES IN FINANCIAL POSITION
ALL PROPRIETARY FUND TYPES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Proprietary Fund Types		Total (Memorandum Only)
	Enterprise	Internal Service	December 31, 1980
Sources of Working Capital:			
Operations:			
Income (Loss) Before Extraordinary Loss	\$ 4,625	(3,754)	\$ 871
Add Back Items Not Requiring Working Capital:			
Depreciation	142,782	1,120	143,902
Working Capital Provided from (Use for) Operations, Exclusive of Extraordinary Items	147,407	(2,634)	144,773
Advance from General Fund		20,000	20,000
Restatement of Beginning Retained Earnings/Fund Balance	28,264		28,264
Total Sources of Working Capital	\$175,671	\$17,366	\$193,037
Uses of Working Capital:			
General Long-Term Debt Payable Convert to Short-Term	\$150,000		\$150,000
Purchase of Building Additions and Equipment (Net)	13,944	13,033	26,977
Extraordinary Loss	29,132		29,132
Total Uses of Working Capital	\$193,076	\$13,033	\$206,109
NET INCREASE (DECREASE) IN WORKING CAPITAL	\$(17,405)	\$ 4,333	\$(13,072)
ELEMENTS OF NET INCREASE (DECREASE) IN WORKING CAPITAL			
Cash	\$ (904)	\$ 5,247	\$ 4,343
Accounts Receivable	(8,684)	6,351	(2,333)
Prepaid Expense	7,282	283	7,565
Inventories	(19,214)	1,000	(18,214)
Accounts Payable	3,000	(2,750)	(548)
Accrued Expenses	1,776		1,776
Interfund Loan Payable	(661)	(5,798)	(5,661)
NET INCREASE (DECREASE) IN WORKING CAPITAL	(17,405)	\$ 4,333	\$(13,072)

NOTES TO FINANCIAL STATEMENTS

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Cheshire, New Hampshire conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Fund Accounting

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expense. Government resources are allocated to and accounted for in the individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into six general fund types and three broad fund categories as follows:

GOVERNMENTAL FUNDS

(1) **General Fund** — The general fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general costs that are not paid through other funds.

(2) **Special Revenue Funds** — Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

(3) **Capital Projects Funds** — Capital projects funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities.

PROPRIETARY FUND

Enterprise Fund

(4) **Enterprise Fund** — An enterprise fund (The Maplewood Nursing Home) is used to account for operations that provide a service to the residents of the County financed by user charges and reimbursements from the State of New Hampshire, where periodic measurement of net income is required by the County and state for capital maintenance, public policy, management

control, accountability and cost reimbursement purposes. Such accounting principles require the preparation of separate financial statements as has been done in this case.

(5) **Internal Service Funds** — Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis.

FIDUCIARY FUNDS

(6) **Agency Funds** — To account for assets held by a governmental unit acting as an agent for individuals, private organizations, other governmental units, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

B. Fixed Assets and Long-Term Liabilities

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds and are accounted for on a spending or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available spendable resources”. Governmental fund operating statements present increases (revenues and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical or estimated historical cost as provided by county management and current appraisal data as provided by insurance companies if actual historical cost is not available.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the government funds.

The two account groups are not “funds”. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do

affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures of fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

Enterprise Fund:

New Maplewood Nursing Home Building	
Start Up	5 Years
New Maplewood Nursing Home Building	15-40 Years
New Maplewood Nursing Home Start-Up Equipment	2-3 Years
New Maplewood Nursing Home Equipment	3-25 Years

Internal Service:

Equipment	4-5 Years
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C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures for governmental funds are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated sick pay, and

other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

All proprietary funds and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

D. Budgets and Budgetary Accounting

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The county commissioners shall deliver or mail to each member of the county convention who will be in office on the date that appropriations are voted, to the chairman of the board of selectmen in each town, the mayor of each city within the county, and to the secretary of state prior to December 1 annually, their operating budget for the ensuing calendar year, together with a statement of actual expenditures and income for at least nine months of the preceding calendar year.

2. Not earlier than ten nor later than twenty days after mailing of the commissioners' statement, there shall be held within the county at such time and place as the chairman of the county convention may specify, a public hearing on the budget estimates as submitted by the commissioners. Notice of such public hearing shall be submitted by the clerk of the county convention, with a summary of the budget as submitted, for publication in a newspaper of general circulation in the county at least three days prior to the date of said hearing.

3. Twenty-eight days must have elapsed from the mailing of such operating budget before the county convention shall vote for appropriations for the ensuing budget period.

4. The county convention shall adopt its annual budget within 90 days after the beginning of the calendar year.

5. The final form of the county budget shall be filed with the secretary of state's office and the commissioner of revenue administration no later than 30 days after the adopting of the budget.

6. The commissioners are authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.

7. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund.

8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for the Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the enterprise fund is prepared on the modified accrual basis while GAAP requires the full accrual basis.

E. Interfund Receivables

Interfund loans receivable (reported in "Due from" asset accounts) are considered "available spendable resources".

F. Prepaid Expenses

Prepaid expenses of the enterprise fund (Maplewood Nursing Home) represent prepayments of subsequent year's expenses. They will be written off as actual expenses when they are incurred during 1981. At the end of 1980 the prepaid expenses were composed as follows:

Insurance	\$11,971
FICA	100
Maintenance	357
Total	<u>\$12,428</u>

G. Inventory

Inventory is valued at the lower of cost or market on a (first-in, first-out) basis for the proprietary funds and consists of expendable materials and supplies. All other funds do not recognize inventories.

H. Accrued Expenses

Accrued expenses of the enterprise fund (Maplewood Nursing Home) represent accrued interest payable on bonds.

I. Accumulated Unpaid Vacation and Sick Pay

Vacation and sick pay have not been vested in either the General Fund or Proprietary (Enterprise) Funds. However, at the end of 1980, a new employee policy was implemented which allows an employee to accumulate up to 90 days of sick pay. Vacation pay, however, still is not vested. The amount of unused sick leave at the end of 1980 is an immaterial amount and has not been recognized in any of the proprietary (enterprise) fund statements.

J. Total Columns on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not pre-

sent financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 — CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance January 1, 1980	Additions	Balance December 31, 1980
Cost or Estimated Value			
Buildings and Land:			
General Government	\$ 681,500		\$ 681,500
Old Complex, Westmoreland	810,000		810,000
County Farm	311,500		311,500
Jail and House of Correction	665,500		665,500
Equipment:			
General Government	68,727	\$ 67,232	135,959
County Farm	65,406	5,887	71,293
Construction in Progress	2,132,553	604,503	2,737,056
Totals	\$4,735,186	\$ 677,622	\$5,412,808

Construction in progress is composed of the following:

	Project Authorization	Expended to December 31, 1980	Committed	Required Future Financing
New Courthouse	\$2,853,000	\$2,737,056	\$ 38,526	\$

A summary of proprietary fund type (enterprise fund, nursing home) property, plant and equipment at December 31, 1980 follows:

Description	Cost	Accumulated Depreciation	Net Depreciated Value
Enterprise Fund:			
Land	\$ 75,211		\$ 75,211
Building and Improvements	3,709,900	\$ 360,298	3,349,602
Equipment	456,514	156,600	299,914
Totals	\$4,241,625	\$ 516,898	\$3,724,727
Internal Service Fund:			
Equipment	\$ 13,033	\$ 1,120	\$ 11,913

NOTE 3 — CHANGES IN LONG-TERM DEBT

The following is a summary of bond transactions of the County for the year ended December 31, 1980.

	General Obligation
Bonds Payable at 01/01/80	\$6,745,000
Bonds Retired	325,000
Bonds Payable at 12/31/80	\$6,420,000

Bonds payable at December 31, 1980 are comprised of the following individual issues:

General Obligation Bonds

\$880,000 — 1974 House of Correction Serial Bonds Due in Annual Installments of \$45,000 to \$40,000 Plus Interest at 6.70% through November, 1994	\$ 610,000
\$2,600,000 — 1978 Courthouse Serial Bonds Due in Annual Installments of \$130,000 through November, 1998; Interest at 5.50%	2,340,000
\$4,223,000 — 1975 Nursing Home Serial Bonds Due in Annual Installments of \$153,000 to \$100,000 Plus Interest at 7.20% (This issue is being serviced – principle and interest – by the nursing home – enterprise fund)	3,470,000
Total	\$6,420,000

The annual requirements to amortize all debt outstanding as of December 31, 1980 including interest payments of \$4,510,925 are as follows:

Year	Principal	Interest	Total
1981	\$ 325,000	\$ 415,835	\$ 740,835
1982	325,000	394,870	719,870
1983	325,000	373,905	698,905
1984	325,000	352,940	677,940
1985	325,000	331,975	656,975
Subtotal	1,625,000	1,869,525	3,494,525
1986-2005	4,795,000	2,641,400	7,436,400
Total	\$6,420,000	\$4,510,925	\$10,930,925

NOTE 4 — INTERNAL SERVICE FUND DEFICIT

The Internal Service Fund (Southwestern New Hampshire Mutual Aid Radio Repair) deficit of \$3,754 arises from the fact that 1980 was the first year of operations for this fund, and that there were some initial costs incurred which were not completely reimbursed during the first year.

NOTE 5 — OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Generally accepted accounting principles require disclosure, as part of combined statements of certain information concerning individual funds including:

- A. Segment information for certain individual enterprise funds. This requirement is effectively met in this

report by exhibits 1, 4 and 5 because the county maintains only one enterprise fund.

- B. Summary disclosures of debt service requirements to maturity for all outstanding debt. This requirement is met by note 3.
- C. Summary disclosures of changes in general fixed assets by major asset class. This requirement is met by note 2.
- D. Summary disclosures of changes in general long-term debt. This requirement is met by note 3.
- E. Excess of expenditures over appropriations in individual funds. Total expenditures on the modified accrual basis as budgeted exceeded appropriations by \$18,026, calculated as follows:

		Over/(Under) Budget
General Fund		\$67,122
Special Revenue		3,856
Enterprise Fund — Nursing Home		
Operating Expenditures	\$(29,070)	
Capital Outlay	23,582	
Interest Expense	300	(5,188)
		<u>\$65,790</u>

The major overexpenditure in the general fund occurred in the superior court, welfare department and county farm. Superior court overexpended their appropriation by \$38,686 due to a heavy case load. The overexpenditure of \$21,069 in the welfare department was due to intermediate nursing home costs which are controlled by the State of New Hampshire Health and Welfare Department. County farm expenditures exceeded its appropriation by \$16,769 due to rising costs of utilities and feed.

- F. Deficit fund balances or retained earnings balances: This requirement is met by note 4. No funds other than the internal service fund (Southwestern New Hampshire Mutual Aid Radio Repair), reflected such balances at December 31, 1980.
- G. Individual fund interfund receivable and payable balances. Such balances at December 31, 1980 were:

	Interfund Receivable	Interfund Payables
General Fund	\$75,685	\$ 4,176
Capital Projects		70,024
Special Revenue		
Fire Mutual Aid	798	

Enterprise Fund:		
Maplewood Nursing Home		661
Internal Service		
Southwestern New Hampshire		
Mutual Aid Radio Repair		5,798
Agency Fund	4,176	
Totals	<u>\$80,659</u>	<u>\$80,659</u>

NOTE 6 — RETIREMENT COMMITMENTS

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding for pension liabilities. Retirement allowances are paid by County funding and employee contributions, based on age and date of entry. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances are paid. Pension expense for the year totaled \$37,453 determined on an actuarial basis. Cheshire County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

NOTE 7 — LITIGATION

In the opinion of management, there are no suits or other legal action pending against Cheshire County, which would materially affect the County's financial position.

NOTE 8 — COMMITMENTS AND LEASES

Commitments for the remaining construction are described in Note 2. Adequate resources remain in the capital projects fund balances to take care of the additional expenditures. Lease or maintenance commitments for equipment are made principally on an annual basis only, so that there are no material long-term commitments.

The county extension service leases office space for its operations. It signed a five-year lease September 30, 1975. The initial rent was \$6,216 plus eight per cent of the real estate taxes. The base rent increases by the consumer price index each year. The total lease rental for 1980 amounted to \$10,793.

No new lease was signed in 1980, consequently, the prior lease remains in effect. The rent for 1981 will amount to \$10,635 and for the first three months in 1982, \$2,659. There is a strong likelihood, however, that a new lease will be drawn up which could change the rental amounts.

NOTE 9 — CONTINGENT LIABILITIES

The county participates in some federally and state assisted grant programs, principal of which are the general revenue sharing, and comprehensive employment training act. These programs are subject to program compliance audits by their grantors or their representatives. The audits of these programs for, or including the year ending December 31, 1980, have not yet been conducted. Accordingly, the county's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

NOTE 10 — EXTRAORDINARY LOSS — ENTERPRISE FUND

The Enterprise Fund — Maplewood Nursing Home, suffered a casualty loss in 1980 due to the fact that lightning struck its artesian well. Efforts made to rehabilitate this well proved futile. As a result, the well which had a net depreciated value of \$29,132 was written off.

NOTE 11 — RESTATEMENT OF RETAINED EARNINGS/FUND BALANCES

The beginning retained earnings balance of the enterprise fund (Maplewood Nursing Home) has been restated to reflect the following changes:

		Increase (Decrease)
1979 Inventory Overstated		\$ (9,913)
Prepaid Insurance Understated		5,508
Net Depreciated Value of Equipment Deducted to Fixed Assets by Annual Audits of the Cheshire County Nursing Home by the State of New Hampshire Health and Welfare Division for Cost Reimbursement Purposes		(1,006)
Nursing Home Capital Projects — 1979 Fund Balance Included as Part of Enterprise Fund		
New Nursing Home	\$25,778	
Equipment Fund — New Nursing Home	7,897	
Total Capital Projects Added		33,675
Total Adjustment		\$28,264

Net income of the enterprise fund for the year ended December 31, 1979 would have been decreased by \$5,017 and retained earnings at January 1, 1979 would have been increased by \$74,038 to reflect the above changes.

The amount of \$3,470,000 of general obligation bonds payable included in the enterprise fund balance sheet is the result of a reclassification of bonds payable previously reported in the general long-term debt account group and as an advance from the general fund balance of the enterprise fund.

The bonds are general obligation bonds and bear the full faith and credit of the County, but it is the intention of the County that the bonds are to be retired from operations of the enterprise fund.

In 1980, the Accounting Standards Division of the American Institute of Certified Public Accountants issued Statement of Position 80-2 which states that financial statements presented in accordance with Statement 1 issued by the National Council on Governmental Accounting are in conformity with generally accepted accounting principles. Statement 1 states that bonds expected to be paid from enterprise funds should be included in the accounts of such funds as liabilities. It also states that the construction of major capital facilities financed from the above mentioned bonds should be accounted for in the enterprise fund.

As shown in the restatement of the enterprise fund beginning retained earnings balance, the capital projects fund beginning balance was correspondingly decreased by \$33,675.

Under Statement 1, agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Agency funds are merely clearing accounts. Consequently, the agency funds fund balance of \$236,684 at January 1, 1980, has been reclassified as a liability. In addition, the liability at January 1, 1980, has been increased \$144,563 to reflect additional patients savings accounts totaling \$36,745, which were not reported in the patients accounts, and additional escrow savings accounts totaling \$107,818, which were not reported in the clerk of superior court's accounts.

Statement A-1

GENERAL FUND
STATEMENT OF REVENUES
COMPARED TO BUDGET (GAAP BASIS)
FOR THE FISCAL YEAR ENDED DECEMBER 1, 1980

	Budget	Actual	Actual Over/(Under) Budget
Taxes			
Property Taxes	\$1,651,353	\$1,651,353	
Intergovernmental			
Welfare Reimbursement:			
Old Age Assistance	100	7,774	\$ 7,674
Direct Aid	900	9,021	8,121
Board and Care of Children	100	106	6
Fire Mutual Aid	34,000	38,895	4,895
State Reimbursement:			
Bond	5,318	5,318	
Crime Control, Sheriff and County Attorney	7,850	6,647	(1,203)
Total Intergovernmental	48,268	67,761	19,493
Charges for Services			
Superior Court Fees and Fines		52,727	52,727
Register of Deeds	95,000	92,505	(2,495)
Sheriff's Department	23,500	29,531	6,031
Prisoner Reimbursement		289	289
Total Charges for Services	118,500	175,052	56,552
Miscellaneous	4,600	931	(3,669)
County Farm			
Sale of Milk	105,000	126,205	21,205
Meat	27,000	23,627	(3,373)
Sale of Livestock	10,000	9,948	(52)
Produce	10,000	11,612	1,612
Eggs	6,000	6,142	142
Sale of Wood	1,000	4,220	3,220
Gas Tax Refund	400	1,294	894
Cash Produce and Other		2,022	2,022
Total Farm	159,400	185,070	25,670
Interest	100,000	124,680	24,680
Total Revenues	\$2,082,121	\$2,204,847	\$122,726

Statement A-2

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) GENERAL GOVERNMENT
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
Commissioners' Office			
Salaries, Commissioners	\$13,611	\$13,611	
Salaries, Clerical	20,542	20,542	
Salary, Coordinator	15,000		\$(15,000)
Social Security Taxes	2,400	2,394	(6)
Employees Life Insurance	3,134	2,956	(178)
Blue Cross-Blue Shield	5,548	6,569	1,021
Employer's Share Retirement	8,575	8,275	(300)
Insurance, Workmen's Compensation	4,277	4,837	560
Insurance, Unemployment Compensation	2,200	2,400	200
Outside Services	7,000	9,040	2,040
Photocopy Supplies	2,000	2,853	853
Supplies	150	434	284
Postage	600	558	(42)
Printing, Binding, Books	1,400	1,820	420
Communications	1,200	1,565	365
Travel and Expenses	2,300	3,167	867
Equipment Repairs	100	87	(13)
Moving Expense	4,500	3,868	(632)
County Delegation Expense	2,500	2,840	340
Insurance, Bond Commissioners	38	38	
Total Commissioners' Office	97,075	87,854	(9,221)
Treasurer			
Salary, Treasurer	900	900	
Social Security Taxes	56	55	(1)
Total Treasurer	956	955	(1)
County Attorney			
Salary, County Attorney	15,500	15,000	
Salary, Assistant County Attorney	15,594	11,504	(4,090)
Salary, Clerk	8,962	8,160	(802)
Social Security Taxes	2,455	2,155	(300)
Clerical Expenses	5,500	5,500	
Supplies	525	297	(228)
Postage	300	165	(135)
Printing, Binding, Books	450	118	(332)
Communications	1,600	1,721	121
Office Rental	1,260	1,890	630
Outside Services	500	1,036	536
Total County Attorney	52,646	48,046	(4,600)
Register of Deeds			
Salary, Registrar	15,000	15,000	
Salaries, Clerical	38,102	38,101	(1)
Social Security Taxes	3,255	3,255	
Printing, Binding, Books	860	1,101	241
Postage	500	657	157
Supplies (Recording)	4,878	2,691	(2,187)

Communications	500	738	238
Travel	150	72	(78)
Equipment Repairs	1,600	1,292	(308)
Equipment Rental	15,010	19,103	4,093
Insurance	408	408	
Total Register of Deeds	80,263	82,418	2,155
Register of Probate			
Salaries, Acting Judge	350	450	100
Salaries, Clerical	7,800	7,656	(144)
Social Security Taxes	1,000	1,179	179
Outside Services	3,000	845	(2,155)
Supplies	1,400	2,146	746
Postage	900	956	56
Printing, Binding, Books	1,400	802	(598)
Communications	700	711	11
Travel	200	70	(130)
Equipment Repairs	210	160	(50)
Insurance	280	241	(39)
Total Register of Probate	17,240	15,216	(2,024)
Sheriff			
Salary, Sheriff	15,500	15,500	
Salaries, Clerical	21,016	19,795	(1,221)
Salaries, Deputies	63,939	65,383	1,444
Social Security Taxes	2,698	4,065	1,367
Outside Services	1,850	1,865	15
Photography Supplies	600	562	(38)
Supplies	950	802	(148)
Postage	450	594	144
Criminal Investigation	300	40	(260)
Travel and Meals	100	7	(93)
Auto Expense, Gas	4,000	6,396	2,396
Auto Expense, Repairs	1,800	2,253	453
Equipment Repairs	200	204	4
Rental, Vehicles	7,450	7,931	481
Total Sheriff	120,853	125,397	4,544
Medical Referee			
Salaries, Views	2,000	1,710	(290)
Autopsies	6,500	4,868	(1,632)
Travel	25	6	(19)
Total Medical Referee	8,525	6,584	(1,941)
Maintenance of Courthouse			
Salary, Custodian	19,000	18,701	(299)
Social Security Taxes	1,165	1,146	(19)
Supplies	2,800	3,221	421
Electricity	10,000	16,480	6,480
Water	150	330	180
Fuel	15,000	14,953	(47)
Outside Services	3,000	964	(2,036)
Insurance and Liability	2,892	1,708	(1,184)
Total Maintenance of Courthouse	54,007	57,503	3,496
Superior Court			
Salaries	84,102	93,425	9,323
Social Security Taxes	5,318	5,530	212
Jury Payrolls	65,000	64,774	(226)
State vs. Payroll	13,500	28,538	15,038

Master's Fees	17,854	16,910	(944)
Court Stenographers Fees	40,000	47,539	7,539
Deputies Fees for Court Attendance	11,000	17,392	6,392
Office Supplies	1,200	2,461	1,261
Communications and Postage	4,500	5,708	1,208
Printing, Binding, Books	3,325	3,836	511
Travel	1,425	1,381	(44)
Equipment Repairs	325	602	277
Equipment Rental	2,100	795	(1,305)
Insurance	1,500	944	(556)
Total Superior Court	251,149	289,835	38,686
Public Welfare			
Salary	13,832	13,867	35
Social Security Taxes	848	850	2
New Hope-New Horizons, Inc.	45,000	45,000	
Direct Aid	65,000	51,773	(13,227)
Old Age Assistance	46,000	44,171	(1,829)
Aid to Permanently and Totally Disabled	175,000	150,512	(24,488)
Intermediate Nursing Care	370,000	447,436	77,436
Soldiers Aid	10,000	11,058	1,058
Board and Care of Children	110,000	92,075	(17,925)
Monadnock Health and Welfare	17,000	17,000	
Cheshire Senior Services	48,500	48,500	
Travel	200	207	7
Total Public Welfare	901,380	922,449	21,069
Other			
Miscellaneous Expense		1,324	1,324
Interest, Temporary Loans	111,000	111,112	112
Cheshire County Conservation District	3,500	3,500	
Radio Communications	11,921	13,211	1,290
Total Other	126,421	129,147	2,726
TOTAL GENERAL GOVERNMENT	\$1,710,515	\$1,765,404	\$54,889

Statement A-3

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) HOUSE OF CORRECTION
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
Salaries	\$110,277	\$110,909	\$ 632
Salary, Matron	200	200	
Social Security Taxes	6,772	7,398	626
Employees Life Insurance	752	707	(45)
Health Insurance	1,235	1,451	216
Employer's Share Retirement	3,220	3,093	(127)
Insurance, Workmen's Compensation	4,277	4,825	548
Insurance, Unemployment Compensation	763	910	147
Doctor's Fees	2,750	147	(2,603)
Medical Services	2,750	414	(2,336)
Supplies and Other Expenses	1,500	1,055	(445)
Meals	29,000	27,764	(1,236)

Clothing	3,000	1,904	(1,096)
Cigarettes	1,900	2,102	202
Electricity	7,500	7,949	449
Fuel	10,000	11,491	1,491
Telephone	500	398	(102)
Repairs and Maintenance	6,000	3,734	(2,266)
Insurance, Standard Multi-Peril and Liability	2,555	1,791	(764)
Total House of Correction	\$194,951	\$188,242	\$ (6,709)

Statement A-4

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) PRISONERS HELD IN OTHER INSTITUTIONS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Expense of Holding Prisoners in Other Institutions	\$ 6,000	\$11,485	5,485
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Statement A-5

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) COUNTY FARM
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
Salaries	\$ 36,720	\$ 36,249	\$ (471)
Social Security Taxes	2,251	2,602	351
Employer's Life Insurance	251	240	(11)
Health Insurance	741	873	132
Employer's Share Retirement	1,358	1,319	(39)
Insurance, Workmen's Compensation	1,871	2,016	145
Insurance, Unemployment Compensation	327	349	22
Veterinary Fees and Medicine	3,500	3,809	309
Breeding, Testing, Registration	5,000	6,078	1,078
Supplies and Other Expense	3,000	3,596	596
Electricity	6,000	6,669	669
Heat	3,000	5,141	2,141
Gas, Oil, Grease	4,500	6,026	1,526
Seed, Fertilizer, Spray	12,000	12,572	572
Feed	48,000	58,261	10,261
Bedding	5,500	4,415	(1,085)
Repairs to Buildings	6,500	6,935	435
Repairs to Equipment	4,500	5,649	1,149
Taxes	6,000	6,817	817
Rent, Land and Machinery	1,800	1,966	166
Insurance, Standard Multi-Peril, Liability and Vehicle	4,105	3,411	(694)
Purchase of Livestock	1,300		(1,300)
Total County Farm	\$158,224	\$174,993	\$16,769

Statement A-6

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) CAPITAL OUTLAY
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
General Government			
Register of Probate	\$ 1,120		\$ (1,120)
Sheriff's Department	600	\$ 663	63
Superior Court	3,140	2,997	(143)
Total General Government	4,860	3,660	(1,200)
County Farm	8,000	5,887	(2,113)
Total Capital Outlay	\$12,860	\$9,547	\$(3,313)

Statement A-7

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
(GAAP BASIS) DEBT RETIREMENT
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
Principal			
New Courthouse	\$130,000	\$130,000	
House of Correction	45,000	45,000	
Total Principal	175,000	175,000	
Interest			
New Courthouse	132,275	132,275	
House of Correction	43,884	43,885	\$ 1
Total Interest	176,159	176,160	1
Total Debt Retirement	\$351,159	\$351,160	\$ 1

Statement A-8

GENERAL FUND
STATEMENT OF OTHER SOURCES (USES) COMPARED TO BUDGET
(GAAP BASIS) OPERATING TRANSFERS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Budget	Actual	Actual Over/(Under) Budget
Other Sources			
Operating Transfers In			
Enterprise Fund		\$ 67,436	\$67,436
Capital Projects Funds	\$ 50,000	70,024	20,024
Special Revenue Funds —			
Federal Revenue Sharing	185,000	185,000	
Total Operating Transfers In	\$235,000	\$322,460	\$87,460
Other Uses			
Operating Transfers Out			
Enterprise Fund	\$ 24,211		\$(24,211)
Special Revenue Funds:			
Fire Mutual Aid	176,584	\$151,584	(25,000)
Cheshire County Extension			
Service	65,317	65,317	

LEAA Crime Grants, County Attorney	1,400	1,739	339
LEAA Crime Grants, Sheriff, Juvenile Officer	15,900	13,989	(1,911)
Total Special Revenue Funds	259,201	232,629	(26,572)
Total Operating Transfers Out	\$283,412	\$232,629	\$(50,783)

Statement B-1

**SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 1980**

	Federal Revenue Sharing	Fire Mutual Aid	County Extension Service	Crime Control Commission	State Crime Grants	Total December 31, 1980
Assets						
Cash	\$31,948	\$1,160	\$1,936	\$115	\$	\$35,159
Due from Internal Service Fund		798				798
Total Assets	\$31,948	\$1,958	\$1,936	\$115	\$	\$35,957
Fund Balance						
Unreserved Undesignated	\$31,948	\$1,958	\$1,936	\$115	\$	\$35,957

Statement B-2

**SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980**

	Federal Revenue Sharing	Fire Mutual Aid	County Extension Service	Crime Control Commission	State Crime Grants	Total December 31, 1980
Revenues						
Intergovernmental	\$145,669					\$145,669
Miscellaneous	\$	125	\$ 788			913
Interest	8,296					8,296
Total Revenues	\$153,965	\$ 125	\$ 788			\$154,878
Expenditures						
General Government		152,372	69,449		\$ 15,728	237,549
Capital Outlay			508			508
Total Expenditures		\$152,372	\$69,957		\$15,728	\$238,057
Excess (Deficiency) of Revenues Over Expenditures	153,965	(152,247)	(69,169)		(15,728)	(83,179)

**Other Financing
Sources (Uses)**

Operating					
Transfer from					
General Fund	151,584	65,317		15,728	232,629
Operating					
Transfer to					
General Fund	(185,000)				(185,000)
Total					
Other					
Financing					
Sources					
(Uses)	(185,000)	151,584	65,317	15,728	47,629
Excess (Deficiency)					
of Revenues and					
Other Sources					
Over					
Expenditures					
and Other Uses	(31,035)	(663)	(3,852)		(35,550)
Fund Balance,					
At Beginning					
of Year	62,983	2,621	5,788	115	71,507
Fund Balance,					
At End of Year	\$ 31,948	\$ 1,958	\$ 1,936	\$ 115	\$ 35,957

Statement B-3

SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE
FEDERAL REVENUE SHARING FUNDS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Revenues

Intergovernmental:		
First Entitlement	\$ 38,582	
Second Entitlement	38,582	
Third Entitlement	38,895	
Fourth Entitlement	29,610	
Total	145,669	
Interest	8,296	
Total Revenues		\$153,965
Other Financing Uses		
Operating Transfer to General Fund:		
Board and Care of Children	\$ 45,000	
Direct Aid	40,000	
Mutual Aid	100,000	
Total Other Financing Uses		185,000
Excess (Deficiency) of Revenues		
Over Other Financing Uses		(31,035)
Fund Balance, At Beginning of Year		62,983
Fund Balance, At End of Year		\$ 31,948

Statement B-4

SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FIRE MUTUAL AID

FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Revenues		
Miscellaneous		\$ 125
Expenditures		
Salaries and Wages	\$124,032	
State Retirement	14,820	
Vehicle Purchase	6,620	
Vacation Coverage	1,454	
Auto Expenses	1,211	
Clerical Wages	849	
Unemployment Compensation	784	
Uniforms	604	
Office Supplies	614	
Administrative and Public Relations	730	
Sick Coverage	261	
Insurance	271	
Repairs	54	
Workmen's Compensation	68	
Total Expenditures		<u>152,372</u>
Excess (Deficiency) of Revenues Over Expenditures		(152,247)
Other Financing Sources		
Operating Transfer from General Fund		<u>151,584</u>
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures		(663)
Fund Balance, At Beginning of Year		<u>2,621</u>
Fund Balance, At End of Year		\$ 1,958

Statement B-5

SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
COUNTY EXTENSION SERVICE

FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Revenues		
Fuel and Marketing	\$ 600	
Miscellaneous	188	
Total Revenues		<u>\$ 788</u>
Expenditures		
Salaries and Wages	44,827	
Rent	10,793	
Agents' Travel	6,888	
Social Security	1,157	
Telephone	2,431	
Office Supplies and Printing	1,990	
Miscellaneous	113	
Health Insurance	300	
Postage	119	
Subscriptions	147	
Workmen's Compensation	50	
Unemployment Compensation	225	

Equipment Repair	409	
Capital Outlay	508	
Total Expenditures		69,957
Deficiency of Revenues over Expenditures		(69,169)
Other Financing Sources		
Operating Transfer from General Fund		65,317
Deficiency of Revenues and Other Sources Over Expenditures		(3,852)
Fund Balance at Beginning of Year		5,788
Fund Balance at End of Year		\$ 1,936

Statement C-1

CAPITAL PROJECTS FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 1980

	New Court House	Furniture and Materials New Court House	Equipment Reserve Fund	Capital Reserve Fund	Total December 31, 1980
Assets					
Cash	\$158,283	\$	\$8,853	\$18,922	\$186,058
Liabilities and Fund Balance					
Liabilities:					
Accounts Payable	\$ 30,000	\$			\$ 30,000
Due to General Fund	70,024				70,024
Total Liabilities	100,024				100,024
Fund Balance:					
Reserved for Specific Capital Projects	58,259		\$8,853	\$18,922	86,034
Total Liabilities and Fund Balance	\$158,283	\$	\$8,853	\$18,922	\$186,058

Statement C-2

CAPITAL PROJECTS FUNDS
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	New Court House	Furniture and Materials New Court House	Farm Equipment Reserve Fund	Capital Reserve Fund	New Nursing Home	New Nursing Home Equip- ment Fund	Total December 31, 1980
Revenues							
Sale of Furniture	\$70,024	\$4,047	\$425	\$1,085			\$ 4,047
Interest	70,024	190	425	1,085			71,724
Total Revenues		4,237	425	1,085			75,771
Expenditures							
Construction in Progress	604,503						604,503
Purchase of Furniture and Equipment	57,685	4,642					62,327
Total Expenditures	662,188	4,642					666,830
Excess (Deficiency) of Revenues Over Expenditures	(592,164)	(405)	425	1,085			(591,059)
Other Financing Uses							
Operating Transfers Out:							
Interest Income to General Fund	(70,024)						(70,024)
Excess (Deficiency) of Revenues Over Expenditures and Other Uses	(662,188)	(405)	425	1,085			(661,083)
Fund Balance, At Beginning of Year	720,447	405	8,428	17,837	\$25,778	\$7,897	780,792
Restatement of Beginning Fund Balance					(25,778)	(7,897)	(33,675)
As Restated	720,447	405	8,428	17,837			747,117
Fund Balance, At End of Year	\$ 58,259	\$	\$8,853	\$18,922	\$	\$	\$ 86,034

Statement D-1

ENTERPRISE FUND
BALANCE SHEET
CHESHIRE COUNTY NURSING HOME
DECEMBER 31, 1980

ASSETS

Current Assets		
Cash	\$ 51,086	
Cash - Reserved	5,024	
Accounts Receivable	189,418	
Prepaid Expenses	12,428	
Inventory	63,965	
Total Current Assets		\$ 321,921
Property, Plant and Equipment		
Land	75,211	
Building and Improvements	3,709,900	
Equipment	456,514	
Total Cost	4,241,625	
Less: Accumulated Depreciation	516,898	
Net Depreciated Value		3,724,727
Total Assets		\$4,046,648

LIABILITIES AND RETAINED EARNINGS

Liabilities

Current

Accrued Interest	\$ 41,640
Due to General Fund	661
Current Portion of General Obligation Bonds	150,000
Total Current Liabilities	192,301

Long-Term Liability

General Obligation Bonds (Net of Current Portion)	3,320,000
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Total Liabilities	\$3,512,301
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Retained Earnings

Reserved for Capital Projects	530,749
Unreserved	3,598

Total Retained Earnings	534,347
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Total Liabilities and Retained Earnings	\$4,046,648
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Statement D-2

ENTERPRISE FUND
STATEMENT OF REVENUES AND EXPENSES COMPARED
TO BUDGET (NON-GAAP BUDGETARY BASIS)
CHESHIRE COUNTY NURSING HOME
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Actual	Adjustments on Budgetary Basis	Actual on Budgetary Basis	Budget	Actual Over/(Under) Budget
Operating Revenues					
Charges for					
Services	\$2,337,619		\$2,337,619	\$2,286,215	\$ 51,404
Meals to Jail	27,764		27,764	29,000	(1,236)
Resale Supplies	1,333		1,333	1,800	(467)
Medical Supplies	1,709		1,709	1,000	709
Miscellaneous	1,597		1,597	1,000	597
Total Operating Revenues	2,370,022		2,370,022	2,319,015	51,007

Operating Expenses

Administration	237,031	1,968	238,999	230,843	8,156
Dietary	311,043	(5,206)	305,837	321,018	(15,181)
Nursing	676,630	3,741	680,371	688,572	(8,201)
Plant Operations	287,918	2,451	290,369	294,323	(3,954)
Laundry					
and Linens	85,393	(6,118)	79,275	87,588	(8,313)
Housekeeping	113,506	(1,776)	111,730	103,418	8,313
Physicians					
and Pharmacy	81,497	28	81,525	86,415	(4,890)
Special Services	105,967	243	106,210	111,209	(4,999)
Depreciation	142,782	(142,782)			

Total

Operating
Expenses

2,041,767	(147,451)	1,894,316	1,923,386	(29,070)
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Operating Income

328,255	147,451	475,706	395,629	80,077
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**Non-Operating
Revenues
(Expenses)**

Interest Income	940		940		940
Interest Expense	(258,864)	(1,776)	(260,640)	(260,340)	(300)
Sale of Equipment	481		481		481
Capital Outlay		(33,082)	(33,082)	(9,500)	(23,582)
Debt Service		(150,000)	(150,000)	(150,000)	
	(257,443)	(184,858)	(442,301)	(419,840)	(22,461)

Income (Loss) Before
Extraordinary
Loss and Operating
Transfers

70,812	(37,407)	33,405	(24,211)	57,616
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Extraordinary Loss

(29,132)	29,132			
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Income (Loss)
Before Operating
Transfers

41,680	(8,275)	33,405	(24,211)	57,616
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**Operating Transfers
In (Out)**

In: Transfer from Agency Fund	1,249		1,249		1,249
Out: Transfer to General Fund	(67,436)		(67,436)	24,211	(91,647)

Total

Operating
Transfers

(66,187)		(66,187)	24,211	(90,398)
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Net Income (Loss)

\$ (24,507)	\$ (8,275)	\$ (32,782)	\$	\$ (32,782)
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CHESHIRE COUNTY REPORTS

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Statement D-3

ENTERPRISE FUND
STATEMENT OF EXPENSES COMPARED TO BUDGET (NON-GAAP
BUDGETARY BASIS) CHESHIRE COUNTY NURSING HOME
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Actual	Adjustments to Budgetary Basis	Actual on Budgetary Basis	Budget	Actual Over/(Under) Budgetary Basis
Administration					
Salary,					
Superintendent	\$ 24,500		\$ 24,500	\$ 24,500	
Salary, Administra-					
tive Assistant	16,000		16,000	16,000	
Salary, Other					
Administrative	64,554		64,554	64,800	\$(246)
Social Security					
Taxes	6,715		6,715	6,455	260
Insurance,					
Workmen's					
Compensation	32,657	\$ 2,743	35,400	29,980	5,420
Insurance,					
Unemployment					
Compensation	12,808		12,808	15,000	(2,192)
Continuing					
Education	1,119		1,119	3,500	(2,381)
Licenses and Dues	291	(84)	207	150	57
Postage	690		690	1,600	(910)
Office Supplies and					
Other Expenses	9,801	392	10,193	7,000	3,193
Telephone	6,744		6,744	6,500	244
Travel, Other	26		26	325	(299)
Travel, Auto	3,900		3,900	3,000	900
Insurance,					
Standard Multi-					
Peril and					
Liability	10,979	(1,083)	9,896	6,513	3,383
Employees' Life					
Insurance	7,911		7,911	8,397	(486)
Health Insurance	13,570		13,570	11,476	2,094
Retirement	24,766		24,766	25,647	(881)
Total Admin-					
istrative	237,031	1,968	238,999	230,843	8,156
Dietary					
Salaries, Super-					
visor and Cooks	76,707		76,707	74,250	2,457
Salary, Dietician	10,605		10,605	12,300	(1,695)
Salaries,					
Tray Service	62,907		62,907	62,858	49
Social Security					
Taxes	9,281		9,281	9,110	171
Supplies and					
Other Expenses	10,492		10,492	9,500	992
Purchases, Food	99,670	(5,206)	94,464	110,000	(15,536)
Purchases, Food					
From Farm	41,381		41,381	43,000	(1,619)
Total					
Dietary	311,043	(5,206)	305,837	321,018	(15,181)

Nursing

Salaries, Nursing Supervisor	19,116		19,116	19,116	
Salaries, RN's	195,846		195,846	185,953	9,893
Salaries, LPN's	57,478		57,478	77,013	(19,535)
Salaries, Other	356,176		356,176	356,412	(236)
Social Security Taxes	39,019		39,019	39,078	(59)
Supplies	8,995	3,741	12,736	11,000	1,736

Total Nursing	676,630	3,741	680,371	688,572	(8,201)
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Plant Operations

Salaries	94,712		94,712	95,000	(288)
Social Security Taxes	5,429		5,429	5,823	(394)
Supplies and Other Expenses	6,346	(162)	6,184	6,500	(316)
Electricity	44,693		44,693	45,000	(307)
Gas	2,856		2,856	3,000	(144)
Fuel	91,353		91,353	100,000	(8,647)
Purchased Services	20,549	357	20,906	20,000	906
Maintenance and Repairs	21,980	2,256	24,236	19,000	5,236

Total Plant Operations	287,918	2,451	290,369	294,323	(3,954)
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Laundry and Linen

Salaries	68,439		68,439	74,520	(6,081)
Social Security Taxes	4,283		4,283	4,568	(285)
Supplies	9,117	(6,118)	2,999	4,500	(1,501)
Purchases, Linens	3,554		3,554	4,000	(446)

Total Laundry and Linen	85,393	(6,118)	79,275	87,588	(8,313)
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Housekeeping

Salaries	90,661		90,661	85,196	5,465
Social Security Taxes	5,607		5,607	5,222	385
Supplies	17,238	(1,776)	15,462	13,000	2,462

Total Housekeeping	113,506	(1,776)	111,730	103,418	8,312
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Physicians and Pharmacy

Salary, Physician	13,759		13,759	13,500	259
Salary, Pharmacist	19,035		19,035	19,094	(59)
Social Security Taxes	2,016		2,016	1,801	215
Purchases, Drugs	39,667	28	39,695	45,000	(5,305)
Physician, Contract	7,020		7,020	7,020	

Total Physicians and Pharmacy	81,497	28	81,525	86,415	(4,890)
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Special Services					
Miscellaneous					
Services for Residents	1,525		1,525	1,500	25
Recreational					
Therapy, Salary	34,201		34,201	32,400	1,801
Social Security					
Taxes	2,121		2,121	2,078	43
Salaries, Religion	1,620		1,620	1,620	
Salaries, Social Workers	22,353		22,353	22,000	353
Social Security					
Taxes	1,382		1,382	1,225	157
Salary, Occupational Therapy	7,701		7,701	15,120	(7,419)
Social Security					
Taxes	476		476	927	(451)
Occupational					
Therapy, Other	70		70	1,000	(930)
Salaries, Physical Therapy	32,505		32,505	30,000	2,505
Social Security					
Taxes	1,983		1,983	1,839	144
Therapy Supplies	30	243	273	1,500	(1,227)
Total Special Services	105,967	243	106,210	111,209	(4,999)
Depreciation	142,782	(142,782)			
Interest	258,864	1,776	260,640	260,340	300
Capital Outlay					
Plant Operations		9,138	9,138	9,500	(362)
Improvements and Additions to Nursing Home		23,944	23,944		23,944
Total Capital Outlay		33,082	33,082	9,500	23,582
Debt Service		150,000	150,000	150,000	
Total Expenses Before Extraordinary Item	2,300,631	37,407	2,338,038	2,343,226	(5,188)
Extraordinary Loss	29,132	(29,132)			
Total Expenses	\$2,329,763	\$ 8,275	\$2,338,038	\$2,343,226	\$ (5,188)

Statement D-4

ENTERPRISE FUND
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
CASH — RESERVED
CHESHIRE COUNTY NURSING HOME
FOR THE YEAR ENDED DECEMBER 31, 1980

	Nursing Home		
	Construction Account	Equipment Account Replacement	Total
Cash at Beginning of Year	\$33,837	\$7,897	\$41,734
Cash Receipts			
Sale of Furniture and Equipment		481	481
Interest Income	661	279	940
Total Cash Receipts	661	760	1,421
Total Cash Available	34,498	8,657	43,155
Cash Disbursements			
Prior Years Interest			
Transfer to General Fund	8,059		8,059
Purchase of Building Improvements	23,179		23,179
Purchase of Equipment		6,893	6,893
Total Cash Disbursements	31,238	6,893	38,131
Cash at End of Year	\$ 3,260	\$1,764	\$ 5,024*

*Difference of \$1,426 between cash balance of \$5,024 and reserved balance of \$3,598 represents monies which will be transferred to the nursing home checking account.

Statement E-1

INTERNAL SERVICE FUND
BALANCE SHEET
SOUTHWESTERN NEW HAMPSHIRE MUTUAL AID RADIO REPAIR
AS DECEMBER 31, 1980

ASSETS			
Current Assets			
Cash	\$ 5,247		
Accounts Receivable	6,351		
Prepaid Expense, Insurance	283		
Inventory At Cost	1,000		
Total Current Assets			\$12,881
Equipment At Cost	13,033		
Less: Accumulated Depreciation	1,120		
Net Depreciated Value			11,913
Total Assets			\$24,794
LIABILITIES AND RETAINED EARNINGS			
Current Liabilities			
Accounts Payable	\$2,750		
Due to Special Revenue Funds	798		
Current Portion of Advance from General Fund	5,000		
Total Current Liabilities			\$ 8,548

Long-Term Liability

Advance from General Fund
 Less: Current Portion

\$25,000
 (5,000)

Total Long-Term Liability

20,000

Total Liabilities

28,548

Retained Earnings (Deficit)

(3,754)

Total Liabilities and Retained Earnings

\$24,794

Statement E-2

INTERNAL SERVICE FUND
 STATEMENT OF REVENUES, EXPENSES AND CHANGES
 IN RETAINED EARNINGS
 SOUTHWESTERN NEW HAMPSHIRE MUTUAL AID RADIO REPAIR
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

Operating Revenues

Charges for Services, Radio Repairs

\$17,901

Operating Expenses

Purchases, Parts

\$10,669

Personal Services

7,935

Operating Supplies

529

Auto Expense

412

Office Expense

310

Telephone

262

Insurance

235

Rent

225

Repairs

160

Depreciation

1,120

Total Operating Expenses

21,857

Operating Loss

(3,956)

Other Income

Interest

202

Net Loss

(3,754)

Retained Earnings at Beginning of Year

Retained Earnings at End of Year

\$ (3,754)

AGENCY FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 1980

Statement F-1

Assets	Clerk of Superior Court	Patients' Funds	Nursing Home Canteen Fund	Activity Fund	Jail Canteen Fund	Hemenway Fund	Escrow Fund	EKG Fund	Total
Cash	\$286,589	\$55,427	\$ 20	\$5,899	\$2,191	\$ 1	\$3,221	\$	\$353,348
Due from Other Funds	4,176								4,176
Prepaid Expenses	266		660						266
Inventories									660
Total Assets	\$291,031	\$55,427	\$680	\$5,899	\$2,191	\$ 1	\$3,221		\$358,450
Liabilities									
Accounts Payable	\$ 1,599		\$500					\$	\$ 2,099
Due to Judiciary Participants	289,432					1			289,432
Due to Welfare Recipients		\$55,427	180	\$5,899			\$3,221		64,727
Due to Patients					\$2,191				1
Due to Inmates									2,191
Total Liabilities	\$291,031	\$55,427	\$680	\$5,899	\$2,191	\$ 1	\$3,221	\$	\$358,450

Statement F-2

AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1980

	Balance January 1, 1980	Additions	Deductions	Balance December 31, 1980
Nursing Home Patients' Fund				
Assets				
Cash	\$45,523	\$60,048	\$50,144	\$55,427
Liabilities				
Due to Nursing Home Patients	45,523	60,048	50,144	55,427
Nursing Home Canteen Fund				
Assets				
Cash		677	657	20
Inventory		660		660
Total Assets		1,337	657	680
Liabilities				
Accounts Payable		500		500
Due to Patients		837	657	180
Total Liabilities		1,337	657	680
Jail Canteen Fund				
Assets				
Cash	1,764	8,999	8,572	2,191
Liabilities				
Due to Inmates	1,764	8,999	8,572	2,191
Hemenway Fund				
Assets				
Cash	1	6,507	6,507	1
Liabilities				
Due to Welfare Recipients	1	6,507	6,507	1
Escrow Fund				
Assets				
Cash	3,046	175		3,221
Liabilities				
Due to Nursing Home Patients	3,046	175		3,221
EKG Fund				
Assets				
Cash	613	581	1,194	
Liabilities				
Due to Nursing Home Patients	613	581	1,194	
Clerk of Superior Court				
Assets				
Cash	326,140	362,063	401,614	286,589
Due from General Fund		4,176		4,176
Prepaid Expense		266		266
Total Assets	326,140	366,505	401,614	291,031
Liabilities				
Accounts Payable	1,274	1,599	1,274	1,599
Due to Judiciary Participants	324,866	364,906	400,340	289,432
Total Liabilities	326,140	366,505	401,614	291,031

Activity Fund

Assets				
Cash	\$5,434	\$9,382	\$8,917	\$5,899
Liabilities				
Due to Nursing				
Home Patients	5,434	9,382	8,917	5,899

Total All Agency Funds

Assets				
Cash	382,521	448,432	477,605	353,348
Due from General Fund		4,176		4,176
Prepaid Expenses		266		266
Inventories		660		660
Total Assets	382,521	453,534	477,605	358,450
Liabilities				
Accounts Payable	1,274	2,099	1,274	2,099
Due to Judiciary				
Participants	324,866	364,906	400,340	289,432
Due to Welfare Recipients	1	6,507	6,507	1
Due to Patients	54,616	71,023	60,912	64,727
Due to Inmates	1,764	8,999	8,572	2,191
Total Liabilities	\$382,521	\$453,534	\$477,605	\$358,450

SCHEDULE OF COUNTY PROPERTY**Description:****Land and Buildings:**

(a) Courthouse	\$ 300,000.00
(b) County Farm Buildings and Land	3,000,000.00
(c) Wood Lot	300.00
	<u>\$3,300,300.00</u>

PUBLIC WELFARE

1980	Direct Relief	Soldiers' Aid
Alstead	\$ 475.00	\$ 1,196.87
Chesterfield	1,847.90	50.65
Dublin		
Fitzwilliam	383.00	105.00
Gilsum	288.00	
Harrisville	35.00	
Hinsdale	1,775.31	538.17
Jaffrey	1,388.00	83.00
Keene	30,067.64	4,373.25
Marlborough	1,974.63	919.45
Marlow	380.00	46.85
Nelson	20.00	15.00
Richmond		446.75
Rindge	737.18	
Roxbury	292.51	
Stoddard	105.00	
Sullivan	285.91	
Surry	99.00	
Swanzey	2,929.83	669.10
Troy	1,047.54	949.59
Walpole	1,319.82	853.52
Westmoreland	586.38	

CHESHIRE COUNTY REPORTS

Winchester	\$ 6,031.33	\$ 1,155.88
Totals	\$52,068.98	\$11,403.08
Claremont	6.40	
Concord		15.40
Deerfield	45.00	
Langdon	23.73	
Peterborough	10.00	
Wilton	100.00	
Totals	\$52,254.11	\$11,418.48

RELIEF TO COUNTY CHARGES

1980	Direct Relief	Dependent Soldiers	Board & Care of Children
January	\$ 3,628.71	\$ 657.25	\$ 7,221.55
February	4,766.96	591.96	8,178.70
March	5,206.28	639.69	8,656.28
April	4,761.52	595.23	8,240.70
May	4,875.03	751.53	9,173.00
June	3,329.94	1,075.09	7,972.99
July	3,730.23	1,084.59	7,423.73
August	3,674.24	648.10	7,461.61
September	3,695.36	909.62	8,091.11
October	4,787.97	1,486.21	7,318.52
November	3,385.93	1,402.60	7,817.97
December	6,411.94	1,576.61	9,420.74
Totals	\$52,254.11	\$11,418.48	\$96,976.90

REPORT OF TREASURER OF CHESHIRE COUNTY

To the Board of Commissioners of the County of Cheshire:

Gentlemen: I hereby submit the report of the Treasurer of the County of Cheshire for the year ending December 31, 1980.

REVENUE

Alstead	\$ 36,759.00
Chesterfield	80,718.00
Dublin	57,550.00
Fitzwilliam	51,803.00
Gilsum	14,796.00
Harrisville	31,376.00
Hinsdale	81,659.00
Jaffrey	128,377.00
Keene	524,899.00
Marlboro	36,809.00
Marlow	14,747.00
Nelson	24,638.00
Richmond	22,194.00
Rindge	87,142.00
Roxbury	5,895.00
Stoddard	50,267.00
Sullivan	14,235.00
Surry	14,994.00

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Swanzey	113,498.00
Troy	41,845.00
Walpole	112,424.00

Westmoreland	\$ 38,377.00
Winchester	66,351.00
Taxes	\$1,651,353.00
Maplewood Nursing Home	2,403,311.32
Farm	185,070.47
Prisoner Reimbursement	289.00
Reimbursement for Aid:	
Old Age Assistance	7,773.71
Direct Aid	9,021.30
Board and Care Children	106.15
Miscellaneous	930.79
Register of Deeds	92,505.02
Sheriff's Department — Fees	29,531.07
Fire Mutual Aid	38,895.19
Superior Court — Fines and Fees	4,718.51
Interest	195,365.33
Statement Reimbursement (Bond)	5,318.00
Federal Revenue Sharing Used	185,000.00
Crime Control — State Reimbursement	6,646.51
Total	\$4,815,835.37
Fund Balance Used to Reduce 1980 Appropriation	400,000.000
Total Revenue	\$5,215,835.37

REPORT OF CAPITAL RESERVE

Balance January 1, 1980	\$17,837.00
Interest	1,085.00
Balance on hand	\$18,922.00

Respectfully submitted,
WARREN G. ALLEN
Treasurer

CHESHIRE COUNTY HOME AND MAPLEWOOD NURSING HOME

January 1981

To the Honorable Board of County Commissioners:

As Nursing Home Administrator-Superintendent and Director of Nursing Services and Matron of Cheshire County Maplewood Nursing Home, Cheshire County Correctional Facility and Cheshire County Farm, we herein submit our annual report.

1980 was a busy year. Our institution continues trying to improve on health care services. A full-time Physical Therapist joined our staff early in the year replacing our part-time consultant therapist, who resigned in late 1979. A full-time Occupational Therapist started work in September, replacing the one that resigned in April. These two departments along with our Recreational Department have made good progress in the well being of our patients.

Our Dietary Department is now being managed by two experienced and qualified Food Service Supervisors. Our Dietician left in November. We now plan to operate without a Dietician, due to a change in the regulations which allows us to operate without a dietician if a qualified Food Service Supervisor is employed.

At this time we would like to express our sincere appreciation to the entire staff at Maplewood. We feel that their dedication and willingness to cooperate is extraordinary. Thank you.

The farming operation continues to be an important part of our organization. The dairy herd continues to improve and has received good recognition with the sale of our surplus animals. The swine operation provides a means of disposing of our garbage. It also supplies meat to the institution as well as small pigs for people in the area. Our poultry operation was discontinued this year, because the hen house became unusable. The roof was beginning to fall, because of structural problems, and the building will be torn down.

The Correctional Facility had a busy year with more admissions than in any previous year. The design and operation of our building has demonstrated its worth many times as we seem to have more inmates held for more serious crimes.

Finally, we want to thank all the people that make the Cheshire County Complex a good place to work. The excellent cooperation of the County Commissioners, our dedicated Staff and Doctors, the Commissioners Office Staff, the County Attorneys, the Sheriff's Department, especially Sheriff Lysitt, the other County Departments, and the Volunteers are all greatly appreciated.

Respectfully submitted,
HARRIET C. WATERMAN, R.N.
Director of Nursing
CHARLES R. WATERMAN, N.H.A.
Administrator-Superintendent

STOCK ON THE FARM — JANUARY 1, 1981

COWS:

- 70 Registered Holstein Cows and Heifers (2 yrs. and over)
- 24 Registered Holstein Heifers (1 yr. and over)
- 14 Registered Holstein Heifers (6 months and over)
- 14 Registered Holstein Heifers (under 6 months)

HOGS:

- 23 Bred Sows
- 15 Feeders
- 1 Boar

HENS:

- 207 Hens

FOOD INVENTORY — JANUARY 1, 1981

Freezer		\$10,160.04
Storeroom & cooler		12,205.66
		<hr/> \$22,365.70

PRODUCE USED FROM THE FARM

BEEF:

10,115 Lbs. (Dressed Wgt.)	\$1.20	\$12,138.00
5,925 Lbs. (Dressed Wgt.)	1.10	6,517.50
Total Beef		<hr/> \$18,655.50

PORK:

7,920 Lbs.	.85	\$ 6,732.00
Total Pork		<hr/> \$ 6,732.00

EGGS:

5,884.86 Doz.	\$.80	\$ 4,707.88
368.58 Doz.	.83	305.92
90.8 Doz.	.89	80.81
78.4 Doz.	.91	71.34
388.26 Doz.	.93	361.08
230.66 Doz.	.97	223.74
76.08 Doz.	.99	75.31
51.33 Doz.	1.01	51.84
256.25 Doz.	1.03	263.93
Total Eggs		<hr/> \$ 6,141.85

VEGETABLES:

Asparagus, 195 Lbs.	\$.90	\$ 175.50
Beans, String, 28½ Bu.	7.00	199.50
Beans, String, 22 Bu.	5.00	110.00
Beans, String, 25 Bu.	4.00	100.00
Beans, String, 4 Bu.	1.25	5.00
Beans, Shell, 10 Bu.	8.00	80.00
Beets, 2 Crates	5.00	10.00
Beets, 45 Crates	4.00	180.00
Beet Greens, 4 Crates	6.50	26.00
Beet Greens, 7 Crates	5.00	35.00
Beet Greens, 16 Crates	4.00	64.00
Broccoli, 2¾ Crates	6.00	16.50
Broccoli, 27½ Crates	5.00	137.50
Brussell Sprouts, 1 Crate	10.00	10.00
Brussell Sprouts, 1 Crate	7.50	7.50
Brussell Sprouts, 1½ Bu.	5.00	7.50
Cabbage, 364 Heads	.30	109.20
Cabbage, 10 Heads	.35	3.50
Cabbage, Red, 59 Heads	.30	18.00
Cabbage, Red, 14 Heads	.25	3.50
Carrots, ½ Crate	6.00	3.00
Carrots, 61½ Crates	5.00	307.50
Carrots, 10 Crates	4.00	40.00

Cauliflower, 1 Crate	\$5.00	\$ 5.00
Cauliflower, 53 Heads	.60	31.80
Cauliflower, 40 Heads	.50	20.00
Cauliflower, 20 Heads	.25	5.00
Corn, 203 Doz.	.70	142.10
Corn, 596 Doz.	.60	357.60
Cucumbers, $\frac{1}{2}$ Crate	7.00	3.50
Cucumbers, $2\frac{1}{2}$ Crates	7.50	18.75
Cucumbers, $\frac{3}{4}$ Crate	6.00	4.50
Cucumbers, $12\frac{1}{2}$ Crates	5.00	62.50
Cucumbers, 2 Crates	4.00	8.00
Cucumbers, 4 Crates	3.00	12.00
Eggplant, $10\frac{1}{2}$ Crates	5.00	52.50
Lettuce, $27\frac{1}{2}$ Crates	5.00	137.50
Lettuce, 1 Crate	4.00	4.00
Melons, 19 Crates	10.00	190.00
Melons, 4 Crates	8.00	32.00
Melons, 9 Crates	7.50	67.50
Melons, 12 Crates	7.00	84.00
Melons, 14 Crates	6.00	84.00
Melons, $14\frac{1}{2}$ Crates	5.00	72.50
Melons, 2 Crates	4.50	9.00
Onions, 35 Crates	5.00	175.00
Peas, 18 Bu.	7.50	135.00
Peas, 9 Bu.	6.00	54.00
Peppers, 2 Crates	6.00	12.00
Peppers, 9 Crates	5.00	45.00
Peppers, 25 Crates	4.00	100.00
Potatoes, 40 Bu.	6.00	240.00
Potatoes, 50 Bu.	3.50	175.00
Potatoes, 684 Bu.	5.40	3,693.60
Radishes, 2 Crates	5.00	10.00
Radishes, 6 Crates	4.00	24.00
Rhubarb, 325 Lbs.	.35	113.75
Rhubarb, 175 Lbs.	.25	43.75
Rhubarb, 100 Lbs.	.20	20.00
Spinach, 5 Crates	6.50	32.50
Spinach, 32 Crates	5.50	176.00
Squash, Acorn, 6 Crates	5.00	30.00
Squash, Blue Hubbard, 14	1.00	14.00
Squash, Blue Hubbard, 5	1.50	7.50
Squash, Blue Hubbard, 1,000 Lbs.	.08	80.00
Squash, Butternut, 5 Crates	5.00	25.00
Squash, Summer & Zucchini, 17 Crates	4.00	68.00

Squash, Summer & Zucchini, 28½ Crates	3.00	85.50
Squash, Zucchini, 3 Crates	3.50	10.50
Strawberries, 119 Qts.	1.00	119.00
Swiss Chard, 5 Crates	6.00	30.00
Swiss Chard, 61½ Crates	5.00	307.50
Swiss Chard, 5 Crates	4.00	20.00
Tomatoes, 2 Crates	7.50	15.00
Tomatoes, 3 Crates	7.00	21.00
Tomatoes, 19½ Crates	6.00	117.00
Tomatoes, 26 Crates	5.00	130.00
Tomatoes, 9 Crates	4.50	40.50
Tomatoes, 45 Crates	4.00	180.00
Turnips, 52 Crates	5.00	260.00
Watermelon, 189	1.00	189.00
TOTAL VEGETABLES		\$9,851.55
TOTAL PRODUCE		\$41,380.90

**DETAILS OF OPERATION — BUDGET AND ACTUAL
COUNTY FARM — GENERAL FUND**

Revenues:	Budget	Actual
Sale of Milk	\$105,000.00	\$126,205.11
Meat	27,000.00	23,626.90
Sale of Livestock	10,000.00	9,948.27
Produce	10,000.00	11,612.15
Eggs	6,000.00	6,141.85
Sale of Wood	1,000.00	4,220.00
Produce (Cash)	.00	1,077.64
Gas Tax Refund	400.00	1,294.25
Other	.00	944.30
Total County Farm	\$159,400.00	\$185,070.47
Expenses		
Salaries	\$ 36,720.00	\$ 36,249.40
Social Security Taxes	2,250.94	2,602.49
Insurance - Workmen's Comp.	1,871.00	2,015.74
Insurance - Unemployment	327.00	348.72
Veterinary Fees & Medicine	3,500.00	3,809.45
Breeding, Testing, Registration	5,000.00	6,077.98
Supplies & Other Expense	3,000.00	3,595.78
Electricity	6,000.00	6,669.45
Heat	3,000.00	5,140.53
Gas, Oil, Grease	4,500.00	6,025.82
Seed, Fertilizer, Spray	12,000.00	12,571.68

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Feed	\$ 48,000.00	\$ 58,260.76
Bedding	5,500.00	4,415.00
Repairs to Buildings	6,500.00	6,934.85
Repairs to Equipment	4,500.00	5,649.24
Taxes	6,000.00	6,817.45
Rent - Land & Machinery	1,800.00	1,966.09
Insurance SMP &		
Liab. & Vehicle	4,105.00	3,410.75
New Equipment	8,000.00	5,886.60
Purchase of Livestock	1,300.00	.00
Total County Farm	<u>\$163,873.94</u>	<u>\$178,447.78</u>

CHESHIRE COUNTY REPORTS

1980 HOUSE OF CORRECTION AND JAIL FIGURES

ManDays

January February March April May June July August September October November December Totals	Burglary		Drugs		Theft		Assault		Protective Custody		D.W.I.		Non-Support		Forgery		MVV		Felonious sexual assault		Fraud		Violation of Probation		Misc.		Average Age		High Day		H of C		Daily Average		Jail		Daily Average		Week ender		Daily Average		Total Man Average	
	9	1	7	4	2	8	1						2	1	1	1	1	5	23	25	28	375	12.1	335	10.8	32	3.2	13.5																
	17	3	6	9		5							1	1	1	5			22	16	333	11.5	313	10.8	76	5.1	27.4																	
	25	5	4	6	2	8							4		1	3	20	24	29	423	13.7	325	10.5	94	5.2	29.4																		
	16	3	1	7	1	11	1	1	4						5	16	23	24	424	14.1	253	8.4	71	7.1	29.6																			
	14	5	1	3	1	6	1						7		1	4	30	23	26	449	14.5	212	6.8	37	3.7	25.4																		
	13	4	1	5	1	4	3	1					3	2	1	4	32	24	24	395	13.2	171	5.7	35	3.5	22.8																		
	12	8	3	6	3	13	2						4			4	29	23	27	384	12.3	161	5.2	28	4.5	22.0																		
	9	3	6	10	1	15	1						10	1		7	41	21	24	449	14.5	151	4.9	34	3.4	22.8																		
	9	11	1	4	7	6	2						8	3	1	7	32	22	25	414	13.8	184	6.1	62	7.8	27.7																		
	7	11	5	3		3							1	5	2	1	10	24	27	537	17.3	164	5.3	67	8.4	31.0																		
	7	4	6	2	1	11	1						2	6	2		9	27	24	440	14.7	227	7.6	47	4.7	27.0																		
8	3	4	3	2	5	1	1	1	1	1	1	2	3	2	6	23	21	24	326	10.5	267	8.6	29	3.6	22.7																			
146	61	45	62	21	95	13	57	114	14	7	69	336			412.4	13.5	230.3	7.6	51	5.1	25.1																							
Yearly Averages																																												

Median Age — 23
Mean Age — 23.2
Admissions — 613

REPORT OF THE CLERK OF THE SUPERIOR COURT

THE STATE OF NEW HAMPSHIRE
CHESHIRE, SS. SUPERIOR COURT

January Term 1980
To Stillman D. Rogers, Clerk

	Cr.	Dr.
To Allowance for Clerk and Clerical hire		\$16,222.53
Charges to County		
Return of 78 divorces		50.70
Mittimi		147.00
Capii		182.00
Entry fee 795 State cases		636.00
Entry fee and order of notice, reciprocals		309.00
Entry fee and order of notice, pro bono actions		340.00
Entry fee and order of notice, DES appeal		17.00

By Credits:

Fines	\$4,111.00
2 Civil entries @ 8.00	16.00
7 Civil entries @ 10.00	70.00
1 Civil entry @ 11.00	11.00
3 Equity entries @ 20.00	60.00
1 Session entry @ 10.00	10.00
184 Entries @ 14.00	2,576.00
47 Civil #80-C-002 thru 80-C-043	
133 Equity #80-E-002 thru 80-E-182	
4 Sessions	
34 Appeals @ 8.00	272.00
Items chargeable to County	1,681.70
Other fees for benefit of County	147.80
Miscellaneous credits	1,133.20

Drawn on County Treasurer:

January 31, 1980	\$1,376.82	
February 29, 1980	3,383.06	
March 31, 1980	3,055.64	7,815.53
		<u>\$17,904.23</u>
		\$17,904.23

The foregoing account is examined and allowed, and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk through March 31, 1980.

/s/ JOSEPH A. DiCLERICO, JR.

April 10, 1980

A true copy, Attest:

Presiding Justice
STILLMAN D. ROGERS
Clerk

April Term 1980

To Stillman D. Rogers, Clerk

	Cr.	Dr.
To Allowance for Clerk and Clerical Hire		\$38,732.81
Charges to County		
Return of 168 divorces		109.20
Mittimi		112.00
Capii		483.00
Entry fee 127 State cases		1,016.00
Entry fee and order of notice, reciprocals		485.00
Entry fee and order of notice, pro bono actions		245.00
Entry fee and order of notice in actions filed by Office of Economic Opportunity		105.00
Entry fee and order of notice Domestic Violation actions		152.00
Entry fee and order of notice, Department of Employment Security appeals		51.00

By Credits:

Fines	9,300.00
Bail forfeiture	1,000.00
5 Civil entries @ 8.00	40.00
10 Civil entries @ 10.00	100.00
2 Equity entries @ 20.00	40.00
2 Equity entries @ 12.00	24.00
349 Entries @ 14.00	4,886.00
125 Civil #80-C-044 thru 80-C-173	
224 Equity #80-E-183 thru 80-E-475	
1 Session @ 10.00	10.00
13 Sessions @ 14.00	182.00
36 Appeals @ 8.00	288.00
Items chargeable to County	2,758.20
Other fees for benefit of County	237.50
Miscellaneous credits	572.28

Drawn on County Treasurer:

April 30, 1980	\$ 99.94		
May 31, 1980	5,867.45		
June 30, 1980	2,454.23		
July 31, 1980	6,579.94		
August 31, 1980	7,051.47	22,053.03	
		<u>\$41,491.01</u>	<u>\$41,491.01</u>

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk through August 31, 1980.

September 12, 1980
A true copy, Attest:

/s/ CHARLES J. CONTAS
Presiding Justice
STILLMAN D. ROGERS
Clerk

THE STATE OF NEW HAMPSHIRE
CHESHIRE, SS. SUPERIOR COURT
September Term 1980
Cheshire County
To Stillman D. Rogers, Clerk

	Cr.	Dr.
To Allowance for Clerk and Clerical Hire		\$30,908.82
Charges to County		
Return of 109 divorces		70.85
Mittimi		14.00
Capii		238.00
Entry fee 56 State cases		448.00
Entry fee and order of notice, reciprocals		227.00
Entry fee and order of notice, pro bono actions		306.00
Entry fee and order of notice in actions filed by Office of Economic Opportunity		28.00
Entry fee and order of notice, Department of Employment Security appeals		34.00
Due County as per Form A.		4,718.51

By Credits:

Fines	\$14,732.27	
Bail forfeiture	50.00	
1 Civil entry @ 8.00	8.00	
5 Civil entries @ 10.00	50.00	
3 Equity entries @ 20.00	60.00	
245 Entries @ 14.00	3,346.00	
77 Civil #80-C-174 thru 80-C-247		
168 Equity #80-E-475 thru 80-E-642		
1 Sessions	14.00	
3 Sessions @ 10.00	30.00	
36 Appeals @ 8.00	288.00	

Items chargeable to County	1,365.85
Other fees for benefit of County	95.50
Miscellaneous credits	3,959.36

Drawn on County Treasurer:

September 30, 1980	---	
October 31, 1980	\$3,566.70	
November 30, 1980	5,251.62	
December 31, 1980	4,175.88	12,994.20
		<u>\$36,993.18</u>
		\$36,993.18

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk through December 31, 1980.

/s/ CHARLES J. CONTAS

January 7, 1981

Presiding Justice

A true copy, Attest:

STILLMAN D. ROGERS

Clerk

ANNUAL REPORT OF COUNTY ATTORNEY

The addition to the Cheshire County Superior Court and its formal opening in 1980 has had a significant effect on the operation of the activities conducted by the office of the County Attorney. Recent rulings of the United States Supreme Court and the Supreme Court of the State of New Hampshire have stressed the importance of "speedy trials" in criminal matters. It was not uncommon for a criminal case to pend on the docket for a year or more before reaching a conclusion. With the new facilities and extra court rooms, two Superior Court Judges have been assigned to Cheshire County. Motions in criminal cases which may not have been heard for several months are now routinely assigned for hearing within a short time after the filing of the Motion. Preliminary matters are disposed of quickly on the Court calendar and trial of a criminal case is usually scheduled for hearing on the merits within three months of the arrest and indictment.

To comply with the requirements of a speedy trial, we now schedule indictments on a monthly basis. In 1980, the Grand Jury met every month with the exception of the month of July. During the year the Grand Jury returned 213 felony indictments. There were 67 indictments for burglary, 42 indictments for theft and receiving stolen property, 37 indictments for

drug related crimes, 18 indictments for armed robbery and related crimes, 12 indictments for sexual offenses, and 37 other indictments for various offenses. Unfortunately, there appears to be an increase in crimes involving violence, particularly with respect to armed robberies and sexual offenses. Ten years ago an armed robbery was a rarity. It is difficult to apprehend the person responsible in many cases because of the hit and run nature of the crime and the fact that a number of these crimes are committed by persons from out of state and only present in the state during the commission of the crime. The problems of the larger communities has finally begun to affect the smaller communities that exist in counties like Cheshire County.

Myself and the Assistant County Attorney have been very active in proceedings in the Cheshire County Superior Court. During the year 50 hearings were scheduled on pre-trial motions. There were 99 misdemeanor cases scheduled for trial, hearings on 141 violations appeals from the District Courts were scheduled for trial, and 351 felony indictments were also scheduled for hearing. Not all of these cases were tried. A substantial number of these cases were disposed of by plea. A number of other cases were not reached and are still on the trial docket. In some cases the sentences were not proessed or withdrawn by the State for various reasons.

The County Attorney's office also continued to handle support petitions filed under the Uniform Reciprocal Nonsupport Statute. Our office initiated approximately 75 petitions referred to our office by the Department of Health and Welfare in which a resident of this state was seeking support from a nonresident former husband or parent of minor children residing in this state. Our office also appeared in the Superior Court to represent out-of-state petitioners seeking support from persons residing in Cheshire County. These matters take up a substantial amount of time. Because of other demands on our time, some other arrangement must be made in the near future to refer these cases to some other legal agency for handling.

Last year 2 suits were brought by individuals who had been charged with commissions of serious crimes, against myself as County Attorney, various members of the Sheriff's Department, other Police Officers, and even the presiding Justice and Clerk of Court alleging that the Defendant's civil rights have been abrogated. One individual brought such a suit after he had been convicted of a serious theft charge and he demanded more than a million dollars in damages. It was

necessary to obtain legal counsel to represent the Sheriff and the member of the Sheriff's Department and myself. Other Defendants also found it necessary to obtain legal counsel. The case was ultimately dismissed by the Federal District Court for the State of New Hampshire. The individual appealed that decision to the United States Circuit Court of Appeals, and that Court also dismissed the action. In another case, an individual brought suit because of an investigation conducted by the Sheriff's Department which resulted in certain recommendations given to the town officials of a town within Cheshire County. This individual requested more than a million dollars in damages. Again it was necessary for the various Defendant's, including myself as County Attorney, and the Sheriff and another member of his department, to retain legal counsel. This case was also dismissed by the United States District Court for the State of New Hampshire. Recent rulings of the United States Supreme Court and lower Federal Courts have opened the doors to this type of civil rights litigation. The majority of the cases are dismissed, but often after lengthy and expensive hearings since any damages assessed could be imposed upon the County; and it is necessary to devote a great deal of time to the proper presentation of the defense to the complaints. Many man hours are lost in preparing defenses, consulting with Attorneys, attending hearings and the like. Unfortunately, this type of litigation is on the increase, and all law enforcement officials, including the County Attorney and members of the County Attorney's office, are becoming more and more exposed to this type of litigation. I do not see that this problem will be resolved for several years and in the interim, such litigation will have a very disruptive influence on law enforcement. On a more positive note, I have noticed that the law enforcement agencies within Cheshire County comprising the Sheriff's Office, the New Hampshire State Police, and the Police Departments within the City of Keene and various towns within Cheshire County, have continued to cooperate with one another in accomplishing the primary goal of law enforcement, keeping peace in Cheshire County. I have seen officers from one department go out of their way to take the time and effort to assist other departments, many times without expectation of any monetary payment or recognition. The majority of law enforcement officers within the county recognize the need to acquire the basic skills involved in law enforcement and to stay abreast of changes as they may occur. They do not hesitate to call on myself and the Assistant County Attorney for advice, and we have followed a policy of furnishing advice and assistance to any officer or department re-

questing advice or assistance. When we in turn, request further information or further investigation concerning matters being handled by this office, we have found the law enforcement officers in Cheshire County cooperative and willing to help us with our requests. Coping with the intricacies of the criminal law it is not easy, and it is my hope that the members of the public will remain understanding of the problems that those in law enforcement are experiencing, and further, that the members of the New Hampshire legislature will be sympathetic in implementing those changes needed to make the body of criminal law fairer and more understanding to the criminal defendant and those members of the public victimized by criminals, and further, furnish law enforcement personnel with the tools and training to continue to perform their duties properly.

Respectfully submitted,
EDWARD J. O'BRIEN
County Attorney

SHERIFF'S REPORT

To the Honorable Board of County Commissioners and Citizens of Cheshire County:

As Sheriff of Cheshire County, I herewith submit my report for the year ending December 31, 1980.

In reviewing the activities for the past year, it is evident that crime is on the increase throughout the County. In comparing the number of prisoners transported by the department, there is a difference of 68 between the overall transporting of 563 for 1979 compared with 361 for 1980.

Our new facilities in the courthouse are a welcome change from the previous quarters in the older section. We are now able to bring prisoners into a secured area to await court in either of the two courtrooms. Additions were made in regards to courtroom security that I believe will result in maintaining tighter security.

I wish to comment also on the fine support that the department has received from the County Attorney's office, the various Police Departments throughout the County, and the State Law Enforcement officers. It has made the work within this department a great deal easier, satisfactory, and successful.

Following is a summary of cases investigated, arrests made, etc., during 1980.

INVESTIGATIONS:

Aggravated Sexual Assault	6
Arson	4
Assault	3
Burglary	29
Confiscating Registration Plate	1
Criminal Mischief	10
Criminal Threatening	2
Criminal Trespass	2
Discharging Firearm in Compact Area	1
Escape	2
False Imprisonment	1
Forgery	2
Found Property	1
Harassment	2
Issuing Bad Checks	15
Missing Property	1
Planning Escape	1
Possession Controlled Drug	2
Real Estate Sale	1
Receiving Stolen Property	1
Robbery	1
Soliciting	1
Tampering With Witness	1
Theft	29
Untimely Deaths:	
Accident	2
Motor Vehicle Accident	4
Natural Causes	19
Overdose	1
Suicide	3
Withholding Property	1
Burglar Alarms Received	30
Juvenile Respondents	9
Patients to New Hampshire Hospital	37
Prisoners Transported for Other Departments	362
Prisoners Transported for Own Department	269
Arrests:	
Arson	1
Assault	3
AWOL	1
Burglary	9

Capias:

Burglary	5	
Conspiracy	3	
Escape	3	
Failure to Comply	15	
For Other Counties	1	
Fraud	1	
Nonsupport	33	
Possession with intent to sell	1	
Receiving Stolen Property	1	
Robbery	3	
Selling Controlled Drug	1	
Theft	1	
Violation Court Order	1	
Violation Probation	12	
Welfare Fraud	1	82
Conspiracy		3
Criminal Mischief		5
Criminal Threatening		1
Criminal Trespass		4
Endangering Welfare of Child		1
Escape		3
False Crime Report		1
Felon in Possession of Firearm		1
For Other Counties		3
Fugitive From Justice		1
Governor's Warrant		1
Habitual Offender		1
Knowingly in Presence of Controlled Drug		1
Obstructing Justice		2
Possession Controlled Drug		5
Possession with Intent to Sell		1
Receiving Stolen Property		4
Resisting Arrest		1
Sexual Assault		2
Tampering With Witness		2
Theft		3
Theft of Motor Vehicle		3
Violation Parole		1
Violation Probation		1
Violating Unemployment		1

Respectfully submitted,
KENNETH N. LYSITT, Sheriff

**NEW HAMPSHIRE COOPERATIVE
EXTENSION SERVICE
CHESHIRE COUNTY OFFICE**

The NEW HAMPSHIRE COOPERATIVE EXTENSION SERVICE is organized as a division of the University of New Hampshire in cooperation with the United States Department of Agriculture.

The Extension Service has the responsibility for conducting all educational work in the fields of agriculture and home economics and subjects related thereto as authorized by the Smith-Lever Act as amended and other Acts supporting Cooperative Extension work.

Through the Cheshire County Office, informal educational programs are offered to help people help themselves. Such programs are offered in environmental quality, quality of personal and family living problems and potentials of our senior citizens, management and use of our natural resources, wise spending of the consumer dollar, production, processing, marketing and distribution of agricultural products, youth development through 4-H and nutrition education.

Cheshire County Cooperative Extension is guided by county people in establishing program priorities. Advisory Councils made up of county residents work in each major program area in order to assure that programs meet the needs of county residents.

The Cheshire County Office is staffed by five county agents — a Home Economist, an Agricultural Agent, two 4-H Youth Development Agents and a County Forester. We are also able to call upon several area and program specialists to assist in many county programs.

Extension presents information to the public through educational workshops and courses, radio shows, newspaper articles, 4-H Youth Clubs, Home Economics Extension Groups, personal visits to farmers and woodland owners, field tours, newsletters and bulletins.

Cheshire County programs are available to all persons regardless of race, creed, color, sex, ethnic background or economic status.

**FINANCIAL REPORT OF THE
CHESHIRE COUNTY COOPERATIVE
EXTENSION SERVICE
1980**

Extension Service Personnel:

Bruce A. Clement, County Extension Agent, Agriculture
 April L. LeClair, County Extension Agent, Agriculture
 Donna W. Akyuz, County Extension Agent,
 Home Economics
 Judith E. Farrey, County Extension Agent, 4-H
 Lauren L. Bressett, County Extension Agent, 4-H
 Donald J. Sirois, Assistant County Extension Forester
 John R. Ferguson, Jr., County Extension Forester
 Office Clerks: Beatrice A. Griswold
 Catherine G. Clukay
 Jane M. Benware (part time)
 Maria A. Riesenberg (part time)

Combined Total Fiscal Summary 1980:

County	\$ 71,105.39
State & Federal	<u>73,031.00</u>
Combined Total — County, State and Federal	\$144,136.39

County Budget Summary 1980:

Balance on Hand, January 1, 1980	5,788.39
Appropriation 1980	65,317.00
University of N.H. (Fuel & Marketing)	600.00
Travel Reimbursement (Forestry)	186.42
Reimbursement, Handouts (Home Economics)	<u>1.70</u>
Total County Funds	\$ 71,893.51
Funds Expended	<u>69,957.03</u>
Balance on Hand, January 1, 1981	\$ 1,936.48

Breakdown of 1980 Expenditures:

Agents' Salaries	\$ 26,013.49
Clerks' Salaries	18,813.60
Social Security	1,156.82
Workmen's Compensation	50.00
Supplies & Printing	1,990.46
Subscriptions	146.95
Postage	118.59
Telephone	2,431.48
Travel	6,888.33
Equipment Repair	409.30
Rent	10,792.75
New Equipment	508.09
Miscellaneous	112.60

Health Insurance	300.00
Unemployment Insurance	224.57
Total Expenditures	<u>\$ 69,957.03</u>

FIRE MUTUAL AID

Two-way radio communications: One of the most important tools of our Fire Mutual Aid System. We alert the volunteers and professional firefighters, contact Police cruisers at all three levels of Law Enforcement; State, County, and Local, relaying emergency and also complaint messages. We also alert members of ambulance/rescue squads, and sound local fire alarm devices using radio tone.

Two-way radio provides voice communications between all services, car to car, and all units communicate with Fire Mutual Aid Dispatch.

In order to provide high level, reliable communications for our emergency services, requires the same type of maintenance. As important as the tool, is the maintenance and repair of the tool. We felt our collective radio inventories had increased to such a number that we should operate our own maintenance service. Benefits of our own shop would include lower cost for service and parts saving the Cities and Towns an annual estimated 50% on their present budgets.

A request to the County Delegation to add to the Fire Mutual Aid budget request an amount of \$25,000 to set up a repair service was approved in the 1980 budget. The service will be self-supporting and Fire Mutual Aid will repay the County over the next few years. The total amount of the costs to start up the new shop — \$5,000 estimated revenue in the 1981 budget. I was most fortunate to retain Mr. Leonard Goodnow to perform our technical service. "Lennie" holds an F.C.C. Class I license and is doing a tremendous job for us.

City Manager "Pat" McQueen and Keene's D.P.W. Superintendent were most cooperative in helping to establish an area at the highway garage for the "bench" and a stall for mobile servicing. Six months operation indicate my estimate of savings to the Cities and Towns could easily exceed my figure of 50%.

During 1980 our Dispatchers handled 663,835 radio messages. This figure was arrived at by using actual electronic counters. Manual counters are used on the telephone, as one

can understand during periods of peak traffic with 12 lines in the Center, manual counters can be missed. Even so, 93,159 calls were recorded.

There were 2,086 fires reported and apparatus dispatched to the scene. The price of oil is reflected in the number of chimney fires; 583 which compared to 30 oil burners, a figure that would have been reversed 25 years ago . . . 887 structure fires received assistance from neighboring towns under our Mutual Aid Plans . . . 6,170 police complaints plus 668 traffic accidents that required dispatch of police units . . . 3,031 ambulance/rescue calls.

There are 15 Municipal or Volunteer Ambulances in our area, however, many fire departments and other volunteer groups have formed Rescue or "Fast" squads who respond to the scene of an emergency and do a truly great job stabilizing and caring for patients until the arrival of an ambulance which travels a greater distance. These squads are also a part of our Mutual Aid plans.

To enable our Dispatchers to more efficiently handle the ever increasing traffic, a second complete operating position was built into the console. I was fortunate to find a good, used, two-frequency Base Station unit at a good price. Our radio technician modified it to operate on our County Police and area ambulance channels, and installed it at our auxiliary Gilsum antenna site along with our Hi-Band Fire auxiliary base. These are on the air 24 hours, tested daily. Should one of our main stations at Hyland Hill fail, a push of a button at the console switches to our auxiliary backup.

To be successful, a Mutual Aid System needs the backing and cooperation of local officials and all members of the Public Safety services involved. Southwestern New Hampshire District Fire Mutual Aid is successful and I would like to thank our Directors, members of the Fire, Police, Ambulance/Rescue squads, County, City, and Town Officials for their help and cooperation. Last, but not least, our dedicated, loyal dispatchers who do such a great job.

Respectfully submitted,
ROBERT C. CALLAHAN
Chief Coordinator

CONSERVATION DISTRICT

BOARD OF SUPERVISORS

Harry Bennett — Richmond Virginia Turner — Sullivan
 Harry Kenney III — Marlborough Jay Jacobs — Dublin
 Larry Adams — Chesterfield

The Cheshire County Conservation District is again requesting funds from the County to assist them in serving the citizens of Cheshire County with the conservation of soil, water and related resources. Because of the confused economic situation and in particular the probable decrease of activity in the home building industry, the District Board of Supervisors feels it necessary to request \$3,500.00 for FY 1980. (This is the amount allocated to the District in 1975 and 1976.)

1980 Estimated Expenses	\$7,958.24
1980 Estimated Income	<u>3,860.00</u>
	\$4,098.24
Requested of County	\$3,500.00
District Reserve Funds	<u>598.24</u>
	\$4,098.24

We are again enclosing the District's Annual Plan of Work so that you will have an idea of the program to be carried out in 1980.

During 1979, 313 individuals received assistance 572 times and 20 units of government in the county were helped on 80 different occasions. These figures reflect the efforts of the Soil Conservation Service staff and the District Manager but do not include the number of people who were charged for services.

The following conservation measures were installed by District Cooperators during FY 1979:

- 5 Agricultural Waste Mgt. Systems
- 113 Acres of conservation cropping
- 405 Acres planted to cover crops
- 1223 Ft. of subsurface drainage was installed
- 7 Acres of brush management
- 14 Acres of mulching
- 1459 Acres of hayland & pastureland were adequately treated

To date soils mapping is nearing completion in Marlborough and Walpole. A portion of Rindge has also been mapped. Soils overlays were prepared for subdivisions and

planning purposes on 1145 acres in the county. The District has recently completed a soils mosaic map of the town of Swanzev and has started on one for the town of Surry. These maps are used in the master planning process.

By the end of October 266 soils cards had been prepared for submission with septic system designs to the N.H. Water Supply & Pollution Control Commission. Last year at this time a total of 304 had been made which reflects the general state of the economy. It is the uncertainty of our income from soil cards and soils overlays that has persuaded us to return to our 1976 request for funds. It has been the policy of the Board of Supervisors to charge people using these services rather than to assess all of the citizens of the county. However, as more and more people avail themselves of the services for which we do not charge, it becomes questionable whether this continues to be the fair approach. The interest and concern in the wise use and care of our land has grown enormously over the past 10 years. The preservation of farmland, the avoidance of erosion and sediment problems and the up-grading of water quality are all problems of local and national importance.

Much has been accomplished in the Legislature to assist towns and cities to grow in an orderly fashion, but very little has been done to see that the growth which is allowed is not detrimental to our soils and water resources. It is not so much a question of whether we can build or not build, rather it is a matter of seeing to it that what is built is done in such a manner that we will conserve our resources. As you can see from our Annual Plan of Work, the District continues to stress the importance of preserving these resources. We hope you will approve our request for funds so that we may continue our program.

Sincerely,
SANDRA W. SWIFT
District Manager

PROPOSED BUDGET FOR 1980

Estimated Expenses of the District

Description	Amount
Salary	\$5,583.00
Social Security	342.24
Workman's Comp. Insurance	30.00
Office Supplies	130.00
Postage	165.00
Conservation Camp Tuition	90.00
Educational Booklets	166.00

Dues	400.00
Soil Stewardship Week	50.00
Annual Report	152.00
Annual Meeting	100.00
Equipment Repair/Replacement	100.00
Expense Account	75.00
Soils Maps & Reports	75.00
Contingency Fund	500.00
	<u>\$7,958.24</u>

Proposed Allocation of County Funds

Description	County Line Item#	Amount
Salary	8400.00	\$3,269.50
Social Security	.10	200.42
Workman's Comp. Insurance	.14	30.00
		<u>\$3,499.92</u>

Estimated Income for 1980

Fees for Services	\$1,500.00
Reports & Maps	1,720.00
Geological Survey Maps	60.00
Interest	130.00
State Funds	250.00
Conservation Seed Mix	200.00
	<u>\$3,860.00</u>
County Funds	3,500.00
	<u>\$7,360.00</u>
District Reserve Funds	598.24
	<u>\$7,958.24</u>

1980 Annual Plan of Work

I. Objective: Assist land users with erosion control, sediment control, water pollution and related resource problems to improve the quality of the environment in Cheshire County.

A. Assist farmers:

1. Promote the preservation of agricultural land.
2. Assist the Agricultural Stabilization & Conservation Service with design and approval of appropriate conservation measures.
3. Plan and design non-cost-shared conservation measures wherever necessary.

B Assist units of government:

1. Promote the use of soils information in all phases of town planning.

2. Set priorities for assistance to problems of erosion, sediment and water quality in the county.
 3. Cooperate with other State and Federal agencies to solve erosion, sediment and water quality problems.
 - a. Assist the Farmers Home Administration with their priorities as outlined in their Memorandum of Understanding.
 - b. Assist the N.H. Water Supply & Pollution Control Commission with implementation of the 208 Water Quality Management Plan.
 - c. Assist the Soil Conservation Service with promotion of the Resource Conservation Act Program.
- C. Assist other land users:
1. Educate the general public on the use of soils information; the desirability of lessening soil erosion and sedimentation; and the necessity of improving water quality.
 2. Endorse the preservation of natural and scenic areas and of habitat for fish and wildlife.
- II. Objective: Make the District more visible to the inhabitants of Cheshire County.
- A. Annual Meeting
1. Speaker to speak on an environmental issue.
 2. Cooperator of the Year to be an example of a true conservationist.
 3. Nominate Supervisors who show a genuine interest in promoting the District policies.

